AGENDA
Mountain/Desert Policy Committee

December 13, 2019
9:30 AM

Location
Mojave Desert Air Quality Management District
Mojave Desert Air Quality Management District
14306 Park Avenue, Victorville, CA 92392

Mountain/Desert Policy Committee Membership

Chair
Rick Denison, Council Member
Town of Yucca Valley
Julie McIntyre, Mayor
City of Barstow
Joel Klink, Mayor Pro Tem
City of Twentynine Palms

Vice Chair
Robert A. Lovingood
Board of Supervisors
Bill Jahn, Council Member
City of Big Bear Lake
Jim Cox, Council Member
City of Victorville

Gabriel Reyes, Mayor
City of Adelanto
Rebekah Swanson, Council Member
City of Hesperia
Dawn Rowe
Board of Supervisors

Art Bishop, Council Member
Town of Apple Valley
Ed Paget, Vice Mayor
City of Needles
Janice Rutherford
Board of Supervisors
AGENDA

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December 13, 2019
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Mojave Desert Air Quality Management District
14306 Park Avenue, Victorville, CA 92392

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional “Meeting Procedures” and agenda explanations are attached to the end of this agenda.

CALL TO ORDER
(Meeting Chaired by Rick Denison)

i. Pledge of Allegiance
ii. Attendance
iii. Announcements
iv. Agenda Notices/Modifications – Betty Pineda

Possible Conflict of Interest Issues

Note agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

1. Information Relative to Possible Conflict of Interest

   Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

   This item is prepared for review by Board and Committee members.
DISCUSSION ITEMS

Discussion - Transportation Programming and Fund Administration

2. San Bernardino County Mountains Subarea Project Agreements

That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority:

A. Approve a transfer of $500,000 in Measure I Mountains Subarea Major Local Highway Projects Program funds originally allocated to the County of San Bernardino for the Arrowbear Bridge Project to the County of San Bernardino State Route 38 at Stanfield Cutoff Project.

B. Approve Amendment No. 1 to Agreement No. 16-1001376 with the County of San Bernardino to reduce the allocation of Measure I Mountains Subarea Major Local Highway Projects Program funds by $500,000 to $2,500,000 for the Arrowbear Bridge Project.

C. Approve Agreement No. 20-1002325 with the County of San Bernardino in the amount of $500,000 in Measure I Mountains Subarea Major Local Highway Projects Program funds for the State Route 38 at Stanfield Cutoff Project.

Presenter: Ellen Pollema

This item is not scheduled for review by any other policy committee. Technical staff of the Mountains Subarea agencies have approved the projects as eligible for Major Local Highway Projects Program funding at a meeting on November 4, 2019. SBCTA's Procurement Manager, Risk Manager and General Counsel have reviewed this item and draft agreement and amendment.

3. Crest Forest Drive/Lake Drive Planning Study Funding Agreement with the County of San Bernardino

That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority:

A. Approve an allocation in the amount of $100,000 in Measure I Mountains Subarea Project Development/Traffic Management Systems (PD/TMS) funds for the Crest Forest Drive/ Lake Drive Planning Study.

B. Approve Agreement No. 20-1002236 with the County of San Bernardino in the amount of $100,000 for the Crest Forest Drive/Lake Drive Planning Study.

C. Approve an amendment to the Fiscal Year 2019/2020 Budget to increase Task No. 0550 Allocations/Pass Throughs by $100,000 to be funded with Measure I Mountains Subarea PD/TMS funds.

Presenter: Ellen Pollema

This item was reviewed by members of the Mountains Subarea technical advisory committee at a meeting on November 4, 2019. It is not scheduled for review by any other policy committee. SBCTA General Counsel, Procurement Manager and Risk Manager have reviewed this item and the draft agreement.
4. Mountain/Desert Subarea Caltrans Meetings

That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority, receive the report on the Caltrans-Mountain/Desert Subarea Meetings.

Presenter: Eric Jacobsen

This item is not scheduled for review by any other policy committee or technical advisory committee.

Public Comment

Brief Comments from the General Public

Comments from Board Members

Brief Comments from Board Members

ADJOURNMENT

Additional Information

Attendance
Acronym List
Mission Statement

The next Mountain/Desert Policy Committee meeting is scheduled for January 17, 2020.
Meeting Procedures and Rules of Conduct

**Meeting Procedures** - The Ralph M. Brown Act is the state law which guarantees the public’s right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

**Accessibility** - The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk’s telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3rd Street, 1st Floor, San Bernardino at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the SBCTA offices located at 1170 W. 3rd Street, 2nd Floor, San Bernardino and our website: www.gosbcta.com.

**Agenda Actions** – Items listed on both the “Consent Calendar” and “Discussion” contain recommended actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors or unanimous vote of members present as provided in the Ralph M. Brown Act Government Code Sec. 54954.2(b).

**Closed Session Agenda Items** – Consideration of closed session items excludes members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a “Request to Speak” form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A “Request to Speak” form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. Members of the public requesting information be distributed to the Board of Directors must provide 40 copies of such information in advance of the meeting, except for noticed public hearings. Information provided as public testimony is not read into the record by the Clerk.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.
**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board’s authority. Matters raised under “Public Comment” may not be acted upon at that meeting. “Public Testimony on any Item” still applies.

**Disruptive or Prohibited Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive or prohibited conduct includes without limitation addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, bringing into the meeting any type of object that could be used as a weapon, including without limitation sticks affixed to signs, or otherwise preventing the Board from conducting its meeting in an orderly manner. Your cooperation is appreciated!
General Practices for Conducting Meetings
of
Board of Directors and Policy Committees

Attendance.
- The Chair of the Board or a Policy Committee (Chair) has the option of taking attendance by Roll Call or Self-Introductions. If attendance is taken by Roll Call, the Clerk of the Board will call out by jurisdiction or supervisorial district. The Member or Alternate will respond by stating his/her name. If attendance is by Self-Introduction, the Member or Alternate will state his/her name and jurisdiction or supervisorial district.
- A Member/Alternate, who arrives after attendance is taken, shall announce his/her name prior to voting on any item.
- A Member/Alternate, who wishes to leave the meeting after attendance is taken but before remaining items are voted on, shall announce his/her name and that he/she is leaving the meeting.

Basic Agenda Item Discussion.
- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.
- The “aye” votes in favor of the motion shall be made collectively. Any Member who wishes to oppose or abstain from voting on the motion, shall individually and orally state the Member’s “nay” vote or abstention. Members present who do not individually and orally state their “nay” vote or abstention shall be deemed, and reported to the public, to have voted “aye” on the motion.

The Vote as specified in the SANBAG Bylaws.
- Each Member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.
- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he or she would like to amend his or her motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is voted upon first, and if it fails, then the original motion is considered.
Occasionally, a motion dies for lack of a second.

Call for the Question.
- At times, a Member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.
- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Chair.

Courtesy and Decorum.
- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

Adopted By SANBAG Board of Directors January 2008
Revised March 2014
Revised May 4, 2016
Minute Action

AGENDA ITEM: 1

Date: December 13, 2019

Subject:
Information Relative to Possible Conflict of Interest

Recommendation:
Note agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

Background:
In accordance with California Government Code 84308, members of the Board may not participate in any action concerning a contract where they have received a campaign contribution of more than $250 in the prior twelve months from an entity or individual, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Contract No.</th>
<th>Principals &amp; Agents</th>
<th>Subcontractors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>None</td>
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Financial Impact:
This item has no direct impact on the budget.

Reviewed By:
This item is prepared for review by Board and Committee members.

Responsible Staff:
Andrea Zureick, Director of Fund Administration

Approved
Mountain-Desert Committee
Date: December 13, 2019
Witnessed By:

Entity: San Bernardino County Transportation Authority
**Minute Action**

**AGENDA ITEM: 2**

**Date:** December 13, 2019  

**Subject:** San Bernardino County Mountains Subarea Project Agreements

**Recommendation:** That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority:

A. Approve a transfer of $500,000 in Measure I Mountains Subarea Major Local Highway Projects Program funds originally allocated to the County of San Bernardino for the Arrowbear Bridge Project to the County of San Bernardino State Route 38 at Stanfield Cutoff Project.

B. Approve Amendment No. 1 to Agreement No. 16-1001376 with the County of San Bernardino to reduce the allocation of Measure I Mountains Subarea Major Local Highway Projects Program funds by $500,000 to $2,500,000 for the Arrowbear Bridge Project.

C. Approve Agreement No. 20-1002325 with the County of San Bernardino in the amount of $500,000 in Measure I Mountains Subarea Major Local Highway Projects Program funds for the State Route 38 at Stanfield Cutoff Project.

**Background:**

The County of San Bernardino (County) has requested that $500,000 of the previous allocation of Mountains Subarea Major Local Highway Projects (MLHP) Program funding be moved from the Arrowbear Bridge Replacement Project (Project) to the State Route (SR) 38 at Stanfield Cutoff Project Study. The Project has been delayed due to the possible need to rebuild an adjacent dam prior to the bridge replacement. Concurrently, the County has identified the need to rebuild the intersection at SR 38 and Stanfield Cutoff in the unincorporated area north of Big Bear Lake. An agreement was reached between the County Supervisors of the Second and Third Districts to transfer funding from the one project to the other, with future replacement as the County’s share of MLHP funds become available.

The SR 38 (North Shore Drive) at Stanfield Cutoff Project is a study to determine the feasibility and cost to construct a roundabout at the current offset intersection near the North Shore Elementary School and the Big Bear Animal Shelter. There is also a public boat launch ramp nearby.

Stanfield Cutoff is a 2-lane north-south road that intersects east-west SR 38 at an offset 4-leg intersection. The intersection is stop controlled on the north and south legs. The north and south legs of the intersection are offset. Also, there is a marked crosswalk on Stanfield Cutoff to the south of the intersection from the school to bike path.

The project was identified in the 2017 Mountain Area Transportation Study due to the following factors: (1) a difficult northbound left turn to access the boat launch area during the summer.
months; (2) an offset intersection; (3) inadequate queue storage length for northbound Stanfield Cutoff vehicles; and (4) a non-compliant crosswalk from the school to the bike path.

The scope of the future project proposes to improve the intersection to optimize traffic circulation and improve safety. Other project work will include constructing Americans with Disabilities Act compliant ramps on both sides of the marked crosswalk.

Currently the project is in the planning phase with various alternative design options as follows:

1. Construction of a roundabout
2. Traffic signals installation and realignment of north and/or south legs to eliminate offset
3. Traffic signals installation

**Financial Impact:**
This item has no impact on the Fiscal Year 2019/2020 Budget.

**Reviewed By:**
This item is not scheduled for review by any other policy committee. Technical staff of the Mountains Subarea agencies have approved the projects as eligible for Major Local Highway Projects Program funding at a meeting on November 4, 2019. SBCTA's Procurement Manager, Risk Manager and General Counsel have reviewed this item and draft agreement and amendment.

**Responsible Staff:**
Ellen Pollema, Management Analyst II
## Contract Summary Sheet

### General Contract Information

<table>
<thead>
<tr>
<th>Contract No:</th>
<th>16-1001376</th>
<th>Amendment No.:</th>
<th>1</th>
<th>Sole Source?</th>
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<td>Vendor/Customer Name:</td>
<td>County of San Bernardino</td>
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<tr>
<td>Description:</td>
<td>Arrowbear Drive Bridge Replacement Project MLHP Funding Agreement</td>
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| Estimated Start Date: | 8/23/2016 | Expiration Date: | 12/31/2022 | Revised Expiration Date: |     |

List Any SBCTA Related Contracts Nos.:  

### Dollar Amount

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<th>Original Contingency</th>
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<td>Prior Amendments</td>
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<td>Prior Amendments</td>
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<td>Current Amendment</td>
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<td>Current Amendment</td>
<td>$ -</td>
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<td><strong>Total/Revised Contract Value</strong></td>
<td><strong>$2,500,000.00</strong></td>
<td><strong>Total Contingency Value</strong></td>
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*Total Dollar Authority (Contract Value and Contingency):* $2,500,000.00

### Contract Authorization

<table>
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<tr>
<th>Board of Directors</th>
<th>Date:</th>
<th>Committee</th>
<th>Item #</th>
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<tr>
<td></td>
<td>2/5/2020</td>
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### Contract Management (Internal Purposes Only)

#### Payable

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#### Accounts Receivable

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| Reversion Date: |     |
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| GL:             |     |
| GL:             |     |
| GL:             |     |
| GL:             |     |

#### Ellen Pollema

- Project Manager (Print Name)

#### Andrea Zureick

- Task Manager (Print Name)

**Additional Notes:**

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**Form 200 05/2018**

**Packet Pg. 12**
AMENDMENT NO. 1 TO AGREEMENT NO. 16-1001376

FOR

ARROWBEAR DRIVE BRIDGE REPLACEMENT PROJECT

(COUNTY OF SAN BERNARDINO)

THIS Amendment No. 1 to Project Funding Agreement 16-1001376 is made and entered into by and between the San Bernardino County Transportation Authority (“SBCTA”) and the County of San Bernardino (“COUNTY”). SBCTA and COUNTY are each a “Party” or collectively, “Parties.”

RECITALS

A. The Parties entered into Project Funding Agreement 16-1001376 on or about July 6, 2016 (“Agreement”), to fund the Arrowbear Drive Bridge Replacement Project in the County of San Bernardino (“PROJECT”); and

B. COUNTY has requested that the allocation be reduced by $500,000 to $2,500,000 and that reduction of $500,000 be transferred to their State Route 38/Stanfield Cutoff Project, with replacement of those funds in the future when available from COUNTY’s share of Mountains Subarea Major Local Highway Projects Program funds; and

C. The Parties desire to amend the Agreement to reduce the Measure I 2010-2040 Mountains Subarea Major Local Highway Program (“MLHP”) funds by $500,000 (from $3,000,000 to $2,500,000) allocated for the PROJECT, and update the Attachment A, Summary of Estimated Costs.

NOW, THEREFORE, SBCTA and COUNTY agree to the following:

SECTION I

1. All references to AUTHORITY in the Agreement shall mean SBCTA.

2. Section I, Paragraph 1, is hereby deleted in its entirety and replaced with the following:

“To reimburse COUNTY for the actual cost of the PROJECT up to a maximum of $2,500,000 in MLHP funds. An estimate of costs for the PROJECT is provided in Attachment B-1. SBCTA shall have no further responsibilities to provide any funding for PROJECT exceeding this amount without an amendment to this agreement.”
3. Section I, Paragraph 2, is hereby deleted in its entirety and replaced with the following:

“To reimburse COUNTY within thirty (30) days after COUNTY submits an original and an electronic copy of the signed invoices in the proper form covering those actual allowable PROJECT expenditures that were incurred by COUNTY up to a maximum of $2,500,000, consistent with the invoicing requirements of the Measure I 2010-2040 Strategic Plan, including backup information. Invoices may be submitted to SBCTA as frequently as monthly.”

4. Section II, Paragraph 2, is hereby deleted in its entirety and replaced with the following:

“To be responsible for all project costs in excess of $2,500,000 in MLHP funds absent approval of an additional allocation from the SBCTA Board of Directors.”

5. Section II, Paragraph 3, is hereby deleted in its entirety and replaced with the following:

“To be responsible for expending that portion of the eligible PROJECT expenses, subject to reimbursement by SBCTA hereunder, for an amount not to exceed $2,500,000 in MLHP Funds. Expenses relative to time spent on the PROJECT by COUNTY are considered eligible PROJECT expenses and may be charged to the PROJECT funds subject to SBCTA’s guidelines.”

6. Attachment B is replaced in its entirety with Attachment B-1, attached hereto, to reflect the change in funding.

7. The Recitals to this Amendment No. 1 are true and correct and are incorporated herein.

8. Except as amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect.

7. This Agreement is effective and shall be dated on the date executed by SBCTA.

-- SIGNATURES ON NEXT PAGE --
IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 Below.

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY

By: ______________________________
Darcy McNaboe, President
Board of Directors

Date: ______________________________

APPROVED AS TO FORM:

By: ______________________________
Julianna K. Tillquist
SBCTA General Counsel

Date: ______________________________

By: ______________________________
Jeffery Hill
Procurement Manager

Date: ______________________________

COUNTY OF SAN BERNARDINO

By: ______________________________
Curt Hagman, Chairman

Date: ______________________________

APPROVED AS TO FORM:

By: ______________________________
MICHELLE BLAKEMORE
County Counsel

Date: ______________________________

By: ______________________________
Suzanne Bryant
Deputy County Counsel

Date: ______________________________

APPROVED AS TO FORM:

By: ______________________________
MICHELLE BLAKEMORE
County Counsel

Date: ______________________________
ATTACHMENT B-1

ARROWBEAR DRIVE BRIDGE REPLACEMENT PROJECT
COUNTY OF SAN BERNARDINO

Summary of Estimated Costs

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>TOTAL COST</th>
<th>AUTHORITY SHARE(^{(1)})</th>
<th>COUNTY FUNDS</th>
<th>FUTURE FUNDS</th>
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<td>$500,000</td>
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</table>

(1) AUTHORITY’s Share can be from sources under control of AUTHORITY including but not limited to Measure I Major/Local Highways program, State Transportation Improvement Program (STIP), Surface Transportation Program (STP), or other funds without necessitating an amendment of this agreement.
## General Contract Information

<table>
<thead>
<tr>
<th>Contract No:</th>
<th>20-1002325</th>
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</thead>
<tbody>
<tr>
<td>Vendor No.:</td>
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<tr>
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### Dollar Amount

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### Total Dollar Authority (Contract Value and Contingency)

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## Contract Authorization

### Board of Directors

| Date: | 2/5/2020 |

### Committee

| Item #: |   |

## Contract Management (Internal Purposes Only)

### Accounts Payable

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### Accounts Receivable

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## Additional Notes:

- Ellen Pollema
  - Project Manager (Print Name)
- Andrea Zureick
  - Task Manager (Print Name)
PROJECT FUNDING AGREEMENT NO. 20-1002325

FOR

STATE ROUTE 38 AT STANFIELD CUTOFF PROJECT

(COUNTY OF SAN BERNARDINO)

THIS Project Funding Agreement (“Agreement”) is made and entered into this ______________, 2020, by and between the County of San Bernardino (“COUNTY”) and the San Bernardino County Transportation Authority (“SBCTA”). SBCTA and COUNTY are each a “Party” and collectively “Parties.”

RECITALS

A. The Measure I 2010-2040 Expenditure Plan and the Mountains Subarea transportation planning partners have identified projects eligible for funding from Measure I 2010-2040 Mountains Subarea Major Local Highway Projects Program (“MLHP”) funds; and

B. The State Route (SR) 38 at Stanfield Cutoff Project (“PROJECT”) is one of the projects identified as eligible for such funding and is described more fully in Attachment A; and

C. COUNTY has identified a need of $500,000 to initiate the PROJECT; and

D. The Mountains Subarea transportation planning partners have identified this PROJECT as eligible for partial funding in an amount up to $500,000 from Measure I 2010-2040 MLHP program funds for the PROJECT; and

E. PROJECT WORK is defined as all phases of the PROJECT; and

F. COUNTY desires to proceed with the PROJECT WORK in a timely manner; and

G. This Agreement is to be carried out in accordance with the policies in the Measure I 2010-2040 Strategic Plan; and

H. This Agreement is intended to delineate the duties and funding responsibilities of the Parties for the PROJECT WORK; and

I. SBCTA and COUNTY are entering into this Agreement with the understanding that SBCTA will reimburse COUNTY for eligible PROJECT WORK expenditures with MLHP funds.
NOW, THEREFORE, SBCTA and COUNTY agree to the following:

SECTION I

SBCTA AGREES:

1. To reimburse COUNTY for the actual cost of the PROJECT WORK up to a maximum of $500,000 in MLHP funds. An estimate of costs for the PROJECT WORK is provided in Attachment B. SBCTA shall have no further responsibilities to provide any funding for the PROJECT WORK exceeding this amount unless an amendment to this Agreement is approved by the Parties.

2. To reimburse COUNTY within thirty (30) days after COUNTY submits an original and two copies of the signed invoices in the proper form covering those actual allowable PROJECT WORK expenditures that were incurred by COUNTY up to a maximum of $500,000, consistent with the invoicing requirements of the Measure I 2010-2040 Strategic Plan, including backup information. Invoices may be submitted to SBCTA as frequently as monthly.

3. When conducting an audit of the costs claimed under the provisions of this Agreement, to rely to the maximum extent possible on any prior audit of COUNTY performed pursuant to the provisions of State and Federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to SBCTA when planning and conducting additional audits.

4. SBCTA shall assign a project liaison for the purpose of attending Project Development Team (PDT) meetings.

SECTION II

COUNTY AGREES:

1. To be the lead agency for PROJECT WORK and to diligently undertake and complete in a timely manner the Scope of Work for the PROJECT WORK as shown in Attachment A.

2. To be responsible for expending that portion of allocated MLHP funds on eligible PROJECT WORK expenses for an amount not to exceed $500,000 in MLHP funds unless this Agreement is amended in writing to approve increasing PROJECT WORK costs. Reimbursement by SBCTA shall be in accordance with Section I, Paragraph 2. Additionally, expenses relative to time spent on the PROJECT WORK by COUNTY staff are considered eligible PROJECT expenses and may be charged to the PROJECT, subject to SBCTA’s guidelines.

3. To abide by all applicable SBCTA, COUNTY, State, and Federal laws, regulations, policies and procedures pertaining to the PROJECT WORK.
4. To prepare and submit to SBCTA an original and two copies of signed invoices for reimbursement of eligible PROJECT WORK expenses. Invoices may be submitted to SBCTA as frequently as monthly.

5. To maintain all source documents, books and records connected with its performance under this Agreement for a minimum of five (5) years from the date of the Final Report of Expenditures submittal to SBCTA or until audit resolution is achieved, whichever is later, and to make all such supporting information available for inspection and audit by representatives of SBCTA during normal business hours at COUNTY. Copies will be made and furnished by COUNTY upon written request by SBCTA.

6. To establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) to support COUNTY’s requests for reimbursement, payment vouchers, or invoices which segregate and accumulate costs of PROJECT WORK elements and produce monthly reports which clearly identify reimbursable costs, matching fund costs, indirect cost allocation, and other allowable expenditures by COUNTY.

7. To prepare a Final Report of Expenditures, including a final invoice reporting the actual eligible PROJECT WORK costs expended for those activities described in the work activities, and to submit that Final Report of Expenditures and final invoice no later than one hundred twenty (120) days following the completion of those expenditures. An original and two copies of the Final Report of Expenditures shall be submitted to SBCTA and must state that these PROJECT WORK funds were used in conformance with this Agreement and for those PROJECT WORK-specific work activities described.

8. To cooperate in having a PROJECT-specific audit completed by SBCTA, at SBCTA’s option and expense, upon completion of the PROJECT WORK. The audit must state that all funds expended on the PROJECT WORK were used in conformance with this Agreement.

9. To repay to SBCTA any reimbursement for Measure I costs that are determined by subsequent audit to be unallowable within one hundred twenty (120) days of COUNTY receiving notice of audit findings, which time shall include an opportunity for COUNTY to respond to and/or resolve the findings. Should the findings not be otherwise resolved and COUNTY fail to reimburse monies due SBCTA within one hundred twenty (120) days of audit findings, or within such other period as may be agreed between both Parties, SBCTA reserves the right to withhold future payments due COUNTY from any source under SBCTA’s control.

10. To include SBCTA in Project Development Team (PDT) meetings if and when such meetings are held and in related communications on PROJECT WORK progress, to
provide at least quarterly schedule updates to SBCTA, and to consult with SBCTA on critical issues relative to the PROJECT WORK.

SECTION III

IT IS MUTUALLY AGREED:

1. To abide by all applicable Federal, State and Local laws and regulations pertaining to the PROJECT WORK, including policies in the applicable program in the Measure I 2010-2040 Strategic Plan, as amended, as of the Effective Date of this Agreement.

2. The final PROJECT WORK cost may ultimately exceed current estimates of PROJECT WORK cost. Any additional eligible costs resulting from unforeseen conditions over the estimated total of the PROJECT WORK cost shall be borne by COUNTY unless prior authorization has been approved by the SBCTA Board of Directors pursuant to Section III, Paragraph 3 of this Agreement.

3. In the event COUNTY determines PROJECT WORK costs may exceed the not-to-exceed amount identified in Section I, Paragraph 1, COUNTY shall inform SBCTA of this determination and thereafter the Parties shall work together in an attempt to agree upon an amendment to the COUNTY PROJECT WORK amounts identified in this Agreement. In no event, however, shall SBCTA be responsible for PROJECT WORK costs in excess of the amounts identified herein absent a written amendment to this Agreement that is approved by the Parties.

4. Eligible PROJECT WORK reimbursements shall include only those costs incurred by COUNTY for PROJECT-specific work activities that are described in this Agreement and shall not include escalation or interest.

5. Neither SBCTA nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, COUNTY shall fully defend, indemnify and save harmless SBCTA, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement. COUNTY’s indemnification obligation applies to SBCTA’s “active” as well as “passive” negligence but does not apply to SBCTA’s “sole negligence” or “willful misconduct.”

6. Neither COUNTY nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by SBCTA under or in connection with any work, authority or jurisdiction delegated to SBCTA under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, SBCTA shall fully defend, indemnify
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7. In the event COUNTY and/or SBCTA is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this AGREEMENT, COUNTY and/or SBCTA shall indemnify the other to the extent of its comparative fault.

8. This Agreement will be considered terminated upon reimbursement of eligible costs by SBCTA or June 30, 2022, whichever is sooner, provided that the provisions of Paragraphs 5, 6, 7, 8, and 9 of Section II, and Paragraphs 5, 6 and 7 of Section III, shall survive the termination of this Agreement. The Agreement may also be terminated by SBCTA, in its sole discretion, in the event the PROJECT WORK described in Attachment A has not been initiated by COUNTY within eighteen (18) months of the Effective Date of this Agreement.

9. SBCTA may terminate this Agreement if COUNTY fails to perform according to the terms of this Agreement and if this failure jeopardizes the delivery of the COUNTY PROJECT WORK according to the terms herein.

10. The Recitals to this Agreement are true and correct and are incorporated into this Agreement.

11. Attachment A (Description of Project and Milestones), and Attachment B (Summary of Estimated Costs) are attached to and incorporated into this Agreement.

12. This Agreement may be signed in counterparts, each of which shall constitute an original.

13. This Agreement is effective and shall be dated on the date executed by SBCTA.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their authorized signatories below.

---SIGNATURES ON NEXT PAGE---

---SIGNATURES ON NEXT PAGE---
SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY

By: __________________________

Darcy McNaboe, President
Board of Directors

Date: _________________________

COUNTY OF SAN BERNARDINO

By: __________________________

Curt Hagman
Chairman

Date: _________________________

APPROVED AS TO FORM:

MICHELLE BLAKEMORE
County Counsel

By: __________________________

Julianna K. Tillquist
SBCTA General Counsel

Date: _________________________

By: __________________________

Suzanne Bryant
Deputy County Counsel

Date: _________________________

By: __________________________

Jeffery Hill
Procurement Manager

Date: _________________________

Attachment: Stanfield 20-1002325 [Revision 8] (6257 : San Bernardino County Mountains Subarea Project Agreements)
Attachment A

SR 38 AT STANFIELD CUT OFF PROJECT
Description of Project and Milestones

**Project Title**
Stanfield Cutoff Improvement

**Location, Project Limits, Description, Scope of Work, Legislative Description**
The project is located at Stanfield Cutoff and State Route (SR) 38 (N. Shore Drive) near the lake in Big Bear City. The proposed project is in the planning phase and currently, the scope of work of the project includes three (3) design alternatives: 1. Construct a Roundabout; 2. Install traffic signals and re-align the north and/or south legs to eliminate offset; and 3. Install traffic signals. In addition, construction of Americans with Disabilities Act (ADA) compliant ramps are included as part of the 3 above-mentioned options.

<table>
<thead>
<tr>
<th>Component</th>
<th>Implementing Agency</th>
<th>Reimbursements</th>
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<tr>
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<tr>
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<td>Construction</td>
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**Legislative Districts**

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<tbody>
<tr>
<td>33</td>
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**Purpose and Need**
Stanfield Cutoff is a 2-lane north-south road that intersects east-west SR 38 at an offset 4-leg intersection. The intersection, currently, is a 4-way stop controlled on all legs. The north and south legs of the intersection are offset. There is also a marked crosswalk on Stanfield Cutoff to the south of the intersection from the school to the bike path. Currently, the intersection experiences traffic delay particularly during the boat season in the summer months. The project proposes alternatives to improve traffic congestion at the subject intersection.

**Project Benefits**
The project benefits this community by improving the traffic circulation at the intersection of SR 38 and Stanfield Cutoff, Big Bear City.

<table>
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## ATTACHMENT B

**SR 38 AT STANFIELD CUTOFF PROJECT**  
Summary of Estimated Costs

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<td><strong>$500,000</strong></td>
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*SBCTA’s Share can be from sources under control of SBCTA including but not limited to Measure I Major Local Highways Program (MLHP), State Transportation Improvement Program (STIP), Surface Transportation Program (STP), or other funds without necessitating an amendment of this agreement.*
Minute Action

AGENDA ITEM: 3

Date: December 13, 2019

Subject:
Crest Forest Drive/Lake Drive Planning Study Funding Agreement with the County of San Bernardino

Recommendation:
That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority:

A. Approve an allocation in the amount of $100,000 in Measure I Mountains Subarea Project Development/Traffic Management Systems (PD/TMS) funds for the Crest Forest Drive/Lake Drive Planning Study.

B. Approve Agreement No. 20-1002236 with the County of San Bernardino in the amount of $100,000 for the Crest Forest Drive/Lake Drive Planning Study.

C. Approve an amendment to the Fiscal Year 2019/2020 Budget to increase Task No. 0550 Allocations/Pass Throughs by $100,000 to be funded with Measure I Mountains Subarea PD/TMS funds.

Background:
The County has requested $100,000 for a planning study for the proposed realignment project at the intersection of State Route (SR) 138 / Crest Forest Drive / Lake Drive in the unincorporated community of Crestline.

Crest Forest Drive, Lake Drive and SR 138 intersect to form a multi-leg and skewed intersection. The intersection consists of 3-leg stop controlled approaches and 2-leg uncontrolled approaches. The 2-leg uncontrolled approaches consist of one free southbound right turn lane for both SR 138 and Lake Drive. SR 138 merges with Lake Drive approximately 90 feet north before coming together at the intersection (refer to figure below).

Entity: San Bernardino County Transportation Authority
The project proposes to improve the intersection to optimize traffic circulation and improve safety. Currently the project is in the planning phase with various alternative design options as follows:

1. Realign SR 138 to connect to Lake Drive at 90-degree intersection, 420 feet north of the intersection, and construct turn lanes; construct cul-de-sac on SR 138 south of the realignment for local access.

2. Realign Lake Drive to connect to SR 138 at 90-degree intersection, 400 feet north of the intersection, and construct turn lanes; construct cul-de-sac on Lake Drive south of the realignment for local access.

3. Construct a roundabout.

Financial Impact:
This item requires an amendment to the Fiscal Year 2019/2020 Budget as described in Recommendation C.

Reviewed By:
This item was reviewed by members of the Mountains Subarea technical advisory committee at a meeting on November 4, 2019. It is not scheduled for review by any other policy committee. SBCTA General Counsel, Procurement Manager and Risk Manager have reviewed this item and the draft agreement.

Responsible Staff:
Ellen Pollema, Management Analyst II
**Contract Summary Sheet**

### General Contract Information

- **Contract No.:** 20-1002236
- **Amendment No.:** 
- **Vendor No.:** 01907
- **Vendor/Customer Name:** County of San Bernardino
- **Description:** Crest Forest Drive/Lake Drive Planning Study
- **Estimated Start Date:** 2/5/2020
- **Expiration Date:** 6/30/2023
- **Total Contract Funding:** $100,000.00

### Dollar Amount

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<td>Current Amendment</td>
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</tr>
<tr>
<td><strong>Total/Revised Contract Value</strong></td>
<td>$100,000.00</td>
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</tbody>
</table>

### Contract Authorization

- **Board of Directors Date:** 2/5/2020
- **Committee:** Board of Directors
- **Item #:**

### Contract Management (Internal Purposes Only)

#### Accounts Payable

- **Total Contract Funding:** $100,000.00
- **Total Contingency:** $100,000.00

#### Accounts Receivable

- **Total Contract Funding:** $-

### Additional Notes:

---

**Ellen Pollema**

Project Manager (Print Name)

**Andrea Zureick**

Task Manager (Print Name)
PROJECT FUNDING AGREEMENT NO. 20-1002326

FOR

CREST FOREST DRIVE/LAKE DRIVE PLANNING STUDY

(COUNTY OF SAN BERNARDINO)

THIS Project Funding Agreement (“Agreement”) is made and entered into this _____________, 2020, by and between the County of San Bernardino (‘COUNTY”) and the San Bernardino County Transportation Authority (“SBCTA”). SBCTA and COUNTY are each a “Party” and collectively “Parties.”

RECITALS

A. The Measure I 2010-2040 Expenditure Plan and the Mountains Subarea transportation planning partners have identified projects eligible for funding from Measure I 2010-2040 Mountains Subarea Project Development/Traffic Management Systems Program (“PD/TMS”) funds; and

B. The Crest Forest Drive/Lake Drive Planning Study (“PROJECT”) is one of the projects identified as eligible for such funding and is described more fully in Attachment A; and

C. The COUNTY has identified a need of $100,000 to complete the PROJECT; and

D. The Mountains Subarea transportation planning partners have identified this PROJECT as eligible for partial funding in an amount up to $100,000 from Measure I 2010-2040 PD/TMS funds for the PROJECT; and

E. PROJECT WORK is defined as all phases of the PROJECT; and

F. This Agreement is to be carried out in accordance with the policies in the Measure I 2010-2040 Strategic Plan; and

G. COUNTY desires to proceed with the PROJECT WORK in a timely manner; and

H. This Agreement is intended to delineate the duties and funding responsibilities of the Parties for the PROJECT WORK; and

I. SBCTA and COUNTY are entering into this Agreement with the understanding that SBCTA will reimburse COUNTY for eligible PROJECT WORK expenditures with PD/TMS funds.
NOW, THEREFORE, SBCTA and COUNTY agree to the following:

SECTION I

SBCTA AGREES:

1. To reimburse COUNTY for the actual cost of the PROJECT WORK up to a maximum of $100,000 in PD/TMS funds. An estimate of costs for the PROJECT WORK is provided in Attachment B. SBCTA shall have no further responsibilities to provide any funding for the PROJECT WORK exceeding this amount unless an amendment to this Agreement is approved by the Parties.

2. To reimburse COUNTY within thirty (30) days after COUNTY submits an original and two copies of the signed invoices in the proper form covering those actual allowable PROJECT WORK expenditures that were incurred by COUNTY up to a maximum of $100,000, consistent with the invoicing requirements of the Measure I 2010-2040 Strategic Plan, including backup information. Invoices may be submitted to SBCTA as frequently as monthly.

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4. SBCTA shall assign a project liaison for the purpose of attending Project Development Team (PDT) meetings.

SECTION II

COUNTY AGREES:

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7. In the event COUNTY and/or SBCTA is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this AGREEMENT, COUNTY and/or SBCTA shall indemnify the other to the extent of its comparative fault.

8. This Agreement will be considered terminated upon reimbursement of eligible costs by SBCTA or June 30, 2023, whichever is sooner, provided that the provisions of Paragraphs 5, 6, 7, 8, and 9 of Section II, and Paragraphs 5, 6 and 7 of Section III, shall survive the termination of this Agreement. The Agreement may also be terminated by SBCTA, in its sole discretion, in the event the PROJECT WORK described in Attachment A has not been initiated by COUNTY within eighteen (18) months of the Effective Date of this Agreement.

9. SBCTA may terminate this Agreement if COUNTY fails to perform according to the terms of this Agreement and if this failure jeopardizes the delivery of the COUNTY PROJECT WORK according to the terms herein.

10. The Recitals to this Agreement are true and correct and are incorporated into this Agreement.

11. Attachment A (Description of Project and Milestones), and Attachment B (Summary of Estimated Costs) are attached to and incorporated into this Agreement.

12. This Agreement may be signed in counterparts, each of which shall constitute an original.

13. This Agreement is effective and shall be dated on the date executed by SBCTA.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their authorized signatories below.

---SIGNATURES ON NEXT PAGE---
## Attachment A

### CREST FOREST DRIVE/LAKE DRIVE PLANNING STUDY
**Description of Project and Milestones**

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Crest Forest Drive, Lake Drive and State Route 138 Intersection Improvements</th>
</tr>
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</table>

**Location, Project Limits, Description, Scope of Work, Legislative Description**

The project is located at the intersection of Crest Forest Drive, Lake Drive and State Route (SR) 138, in the Crestline area. The proposed project is in the planning phase and currently, the scope of work of the project includes three (3) design alternatives: 1. Re-align SR 138 to connect to Lake Drive and construct turn lanes; 2. Re-align Lake Drive to connect to SR 138 and construct turn lanes, second configuration; and 3. Construct a roundabout.

<table>
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<tr>
<th>Component</th>
<th>Implementing Agency</th>
<th>Reimbursements</th>
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<tr>
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**Legislative Districts**

| Assembly: 33 | Senate: 23 | Congressional: 08 |

**Purpose and Need**

Crest Forest Drive, Lake Drive, and SR 138 intersect to form a multi-leg and skewed intersection. The intersection consists of 3-leg stop controlled approaches and 2-leg uncontrolled approaches. The 2-leg uncontrolled approaches consist of one free southbound right turn land for both, SR 138 and Lake Drive. SR 138 merges with Lake Drive approximately 90 feet north before coming together at the intersection. The intersection in the current state is cumbersome and results in traffic movement conflicts. The proposed alternatives may present a more efficient traffic movement at the subject intersection.

**Project Benefits**

The project benefits this community by improving traffic circulation at the intersection of Crest Forest Drive, Lake Drive and SR 138, Crestline area.

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<tr>
<th>Milestone</th>
<th>Document Type</th>
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ATTACHMENT B

CREST FOREST DRIVE/LAKE DRIVE PLANNING STUDY
Summary of Estimated Costs

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Minute Action

AGENDA ITEM: 4

Date: December 13, 2019

Subject:
Mountain/Desert Subarea Caltrans Meetings

Recommendation:
That the Mountain/Desert Policy Committee recommend the Board, acting as the San Bernardino County Transportation Authority, receive the report on the Caltrans-Mountain/Desert Subarea Meetings.

Background:
At the April 2019 San Bernardino County Transportation Authority (SBCTA) Board meeting, staff was directed to work with Caltrans and local jurisdictions to identify needs and to develop funding set-asides for regional/interregional improvements in the Mountain/Desert Subareas. It was determined that a series of meetings for each Subarea would take place over the next two years for the purpose of coordinating project planning and programming among jurisdictions, identifying regional transportation infrastructure needs, and developing a list of projects on State, Interstate, and U.S. highway routes, along with the funding amount required and availability of funding to be set aside. The final product of these meetings would be a cooperatively developed list of subarea regional/interregional projects with programmed funding to be included in SBCTA’s 2021 Update to the 10-Year Delivery Plan.

To date, meetings with Caltrans, local jurisdiction, and SBCTA staff have occurred for all Mountain/Desert Subareas. The meeting agendas have been the same for all meetings. At each meeting, projects listed in the Measure I Expenditure Plan and 10-Year Delivery Plan were reviewed as well as outstanding agreements and future project needs. Caltrans staff also provided for each Subarea a list of their active projects and a PowerPoint detailing the project locations and potential funding sources.

On August 5, 2019, the Victor Valley Subarea meeting was held at SBCTA with representatives of Caltrans District 8 Administration and Local Assistance. Caltrans projects and the Victor Valley Project list prepared in 2009 for the Major Local Highway Program (MLHP) were reviewed. It was decided that the local agencies would use that list to rank their projects and modify it as necessary, and a follow-up meeting was scheduled. At the follow up meeting on December 2, technical staff from the cities, County of San Bernardino (County), and SBCTA reviewed the 2009 MLHP list, and a new format was agreed upon in order to incorporate federal and state funding. All individual projects were reviewed for status. A follow up meeting is scheduled in early 2020.

On November 4, 2019, three Subarea meetings were held at SBCTA: Colorado River, Mountains, and North Desert. Caltrans provided project lists for each Subarea and answered questions from the local jurisdictions.

In the Colorado River Subarea, the primary focus of both the County and City of Needles is Needles Highway. As there is limited MLHP funding in this area, federal or state funding to complete the reconstruction of the highway will be necessary, and as those funds become

Entity: San Bernardino County Transportation Authority
available, they will likely be programmed on Needles Highway.

In the Mountains Subarea, Caltrans is responsible for the regional roads: State Route (SR) 18, SR138, SR173, SR38 and SR330. The County has requested funding for two new projects, a planning study for realignment of the intersection in Crestline at SR138, Crest Forest Drive and Lake Drive, and a roundabout in Big Bear at the intersection of SR 38 (North Shore Drive) and Stanfield Cutoff. The participants also agreed that the development of a regional project list to be included in the 2021 Update to the 10-Year Delivery Plan should be based on the Mountain Area Transportation Study (MATS) recommendations. A list of the highest ranking MATS proposed projects was reviewed. It was agreed a follow up meeting should be scheduled for early 2020.

In the North Desert Subarea, Caltrans' primary focus for projects is along Interstate (I) 15, I-40, SR58 and US395. The City of Barstow (City) was unable to attend the meeting. The County's continuing focus is on National Trails Highway and Fort Irwin Road. A meeting with the City will be rescheduled for early 2020.

On November 12, 2019, the Morongo Basin Subarea meeting was held in Yucca Valley with all agencies present. Both for Caltrans and the local agencies, the primary focus for future projects will be on the SR62 and SR247 corridors, with emphasis on those projects listed in the 2014 Morongo Basin Area Transportation Study (MBATS). Also, roads used as access to the Marine Base in Twentynine Palms should be studied as possible projects due to the damage caused by heavy machinery and impacts on local traffic circulation.

SBCTA will prepare and provide federal and state revenue projections for the next series of meetings and will begin to compile each Subarea's proposed projects and status for presentation to Committee and Board.

**Financial Impact:**
This item is consistent with the Fiscal Year 2019/2020 Budget.

**Reviewed By:**
This item is not scheduled for review by any other policy committee or technical advisory committee.

**Responsible Staff:**
Eric Jacobsen, Chief of Fund Administration
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*Non-voting City Representative attended
+ Measure I Committee representative
**The Mountain/Desert Committee did not meet
x*Alternate Attended
*** New SBCTA Board Member

X = Member attended meeting.
Empty box = Member did not attend meeting
Crossed out box = Not a Board Member at the time.
This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist Board Members and partners as they participate in deliberations at Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. Staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB  Assembly Bill
ACE  Alameda Corridor East
ACT  Association for Commuter Transportation
ADA  Americans with Disabilities Act
ADT  Average Daily Traffic
APTA  American Public Transportation Association
AQMP  Air Quality Management Plan
ARRA  American Recovery and Reinvestment Act
ATMIS  Advanced Transportation Management Information Systems
BAT  Barstow Area Transit
CALACT  California Association for Coordination Transportation
CALCOG  California Association of Councils of Governments
CALSafe  California Committee for Service Authorities for Freeway Emergencies
CARB  California Air Resources Board
CEQA  California Environmental Quality Act
CMAQ  Congestion Mitigation and Air Quality
CMIA  Corridor Mobility Improvement Account
CMP  Congestion Management Program
CNG  Compressed Natural Gas
COG  Council of Governments
CPUC  California Public Utilities Commission
CSAC  California State Association of Counties
CTA  California Transit Association
CTC  California Transportation Commission
CTC  County Transportation Commission
CTP  Comprehensive Transportation Plan
DBE  Disadvantaged Business Enterprise
DEMO  Federal Demonstration Funds
DOT  Department of Transportation
EA  Environmental Assessment
E&D  Elderly and Disabled
E&H  Elderly and Handicapped
EIR  Environmental Impact Report (California)
EIS  Environmental Impact Statement (Federal)
EPA  Environmental Protection Agency
FHWA  Federal Highway Administration
FSP  Freeway Service Patrol
FRA  Federal Railroad Administration
FTA  Federal Transit Administration
FTIP  Federal Transportation Improvement Program
GFOA  Government Finance Officers Association
GIS  Geographic Information Systems
HOV  High-Occupancy Vehicle
ICTC  Interstate Clean Transportation Corridor
IEEP  Inland Empire Economic Partnership
ISTEA  Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP  Interregional Transportation Improvement Program
ITS  Intelligent Transportation Systems
IVDA  Inland Valley Development Agency
JARC  Job Access Reverse Commute
LACMTA  Los Angeles County Metropolitan Transportation Authority
LNG  Liquefied Natural Gas
LTF  Local Transportation Funds
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MISSION STATEMENT

Our mission is to improve the quality of life and mobility in San Bernardino County. Safety is the cornerstone of all we do. We achieve this by:

• Making all transportation modes as efficient, economical, and environmentally responsible as possible.
• Envisioning the future, embracing emerging technology, and innovating to ensure our transportation options are successful and sustainable.
• Promoting collaboration among all levels of government.
• Optimizing our impact in regional, state, and federal policy and funding decisions.
• Using all revenue sources in the most responsible and transparent way.

Approved December 4, 2019