

San Bernardino County Transportation Authority	Policy	10050
Adopted by the Board of Directors February 5, 1997	Revised	1/04/17
Payment of Stipends and Expense Reimbursement	Revision No.	4

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I. PURPOSE

The purpose of this policy is to provide clarity with respect to persons and activities eligible for stipend and expense reimbursements.

II. REFERENCES

SBCTA Policy Committees - Created as subcommittees by the SBCTA Board of Directors, the SBCTA Policy Committees provide policy guidance in the development and implementation of SBCTA programs. Refer to Policy 10002, SBCTA Policy Committee Membership.

California Public Utilities Code Section 130108

130108. (a) Each member of a commission may be compensated at a rate not exceeding one hundred dollars (\$100) for any day attending to the business of the commission, but not to exceed four hundred dollars (\$400) in any month, and the necessary traveling and personal expenses incurred in the performance of his or her duties as authorized by the commission. Members of the San Bernardino County Transportation Authority shall be compensated pursuant to this subdivision.

III. POLICY

- A. Members of the SBCTA Board of Directors shall be paid stipends for attendance at meetings of the Board of Directors in the amount established by the SBCTA Board of Directors. In addition, stipends will be paid to members of the Board of Directors for their participation in SBCTA policy committees. Payment of stipends to Board members may also be authorized for attendance at other meetings as specifically approved by the Board of Directors. Notwithstanding the above, no Board member shall be paid more than one stipend payment for any one day.
- B. Each Board member will be reimbursed for reasonable and necessary expenses when performing duties related to his or her role as a member of the SBCTA Board of Directors, consistent with the rules adopted in the SBCTA Personnel Policies for regular SBCTA employees.
- C. Other city council members shall be paid stipends and expense reimbursement only when acting as an alternate member as designated by their Council in the absence of the primary member or when appointed by the SBCTA Board of Directors to serve on a SBCTA policy committee. SBCTA shall not pay stipends or expense reimbursement for staff of member jurisdictions.
- D. SBCTA Board Members appointed to represent SBCTA on the Mobile Source Air Pollution Reduction Review Committee (MSRC) for the South Coast Air Basin shall be paid stipends.
- E. SBCTA Board Members shall receive a stipend for each SBCTA policy committee and other authorized meetings they attend, not to exceed \$400 per month.

IV. REVISION HISTORY

Revision No.	Revisions	Adopted
0	Adopted by the Board of Directors.	02/05/97
1	On April 6, 2005, the Board of Directors approved the following recommendations (Agenda Item 5):	04/06/05

	<p>1. Authorize payment of stipend for SANBAG Board Members appointed to represent SANBAG on the Mobile Source Air Pollution Reduction Review Committee for the South Coast Air Basin.</p> <p>2. Allow for SANBAG Board Members to receive a stipend for each SANBAG policy committee meeting they attend, not to exceed four per month.</p> <p>3. Acting as the San Bernardino Transportation Authority governing board, approve \$100 stipend for participation in the monthly meeting when acting as the San Bernardino County Transportation Authority Board of Directors, effective June 25, 2005.</p> <p>These changes are reflected in Paragraphs.III.D, III.E. and III.F.</p>	
2	<p>On October 5, 2005, the Board of Directors approved modification to conform with Public Utilities Code Section 130108 limiting stipend payment to one per day. This change is reflected in:</p> <p>Par. III. A: "Notwithstanding the above, no Board member shall be paid stipends for more than four meetings in any one month, and no Board member shall be paid for more than one stipend payment for any one day" has been revised to "Notwithstanding the above, no Board member shall be paid more than one stipend payment for any one day".</p>	10/05/05
3	<p>Par. II: Revised heading to read REFERENCES (was DEFINITIONS)</p> <p>Par. II: Added reference to California Public Utilities Code Section 130108.</p> <p>Par. II: Revised SANBAG Policy Committee membership to refer to Policy 10002, SANBAG Policy Committee. The Board approved the elimination of the Plans and Programs Policy Committee on 9/15/12, Agenda Item 7, and the Board approved the renaming and reclassification of additional policy committees on 10/3/12, Agenda Item 30. All of those changes are in Policy 10002.</p> <p>Par. III.D: Added last two sentences to clarify stipend for Board members appointed to represent SANBAG on the MSRC. This clarification is based on Board of Directors action on 4/16/05 (Agenda Item 6).</p> <p>Par. III.E: Changed 'four per month' to '\$400' in accordance with PUC Section 130108.</p>	03/25/13
4	<p>Changes throughout from SANBAG to SBCTA, to reflect the changes made by SB 1305, effective January 1, 2017.</p>	1/04/17