

## **Support Material Agenda Item No. 3**

### **General Policy Committee Meeting**

**June 8, 2022**

**9:00 AM**

#### **Location**

San Bernardino County Transportation Authority

*First Floor Lobby Board Room*

1170 W. 3rd Street, San Bernardino, CA 92410

#### **VIDEO CONFERENCING WILL BE AVAILABLE AT THE FOLLOWING LOCATION:**

City Council Chambers

1111 Bailey Ave.

Needles, CA 92363

### **DISCUSSION ITEMS**

#### **Administrative Matters**

#### **3. Fiscal Year 2021/2022 Initiatives and Action Plan – Fourth Quarter Report**

Receive the Fiscal Year 2021/2022 Initiatives and Action Plan – Fourth Quarter Report.

*The Fiscal Year 2021/2022 Initiatives and Action Plan is being provided as a separate attachment.*

San Bernardino County Transportation Authority  
Fiscal Year 2021/2022 Initiatives and Action Plan

<b>Initiative #1: Transparent and Accountable Allocation Strategies</b>				
Division Strategy: Complete timely audits of Measure I and Transportation Development Act recipients				
IA	Action Plan	Milestones	Milestone Status	Responsibility
	Manage and communicate with Audit firm to plan and complete annual audits.	Manage and complete audits - Q2	Distributed annual audit letter to all cities, county, and transit operators on 5/11/2021.	Finance
	Monitor progress of audits.	Monitor audit until complete - Q2	Met with Auditor and transit operators on 7/29/2021.	
	Inform Committees and Board of status of audits.	Committee and Board - Q3	MSI/TDA reports presented to Committees in March 2022 and Board April 2022.	
	Manage Transportation Development Act (TDA) triennial performance audits of SBCTA and transit operators.	Board presentation of audits and submittal to Caltrans - Q2	The Triennial Performance Audits of SBCTA and each of the operators were presented to the Board in October 2021.	Fund Administration, Transit
Notes				
Division Strategy: Update construction in progress and conduct annual inventory of capital assets				
1B	Action Plan	Milestones	Milestone Status	Responsibility
	Conduct biannual inventory of capital and inventorial assets, including updates to construction in progress (CIP).	Updates to CIP and capital assets - Q3	Finance updated CIP for the FY 2020/2021 financial audit.	Finance
Notes				
Division Strategy: Use strategic programming to ensure that no funds are lost				
1C	Action Plan	Milestones	Milestone Status	Responsibility
	Manage projects closely with California Department of Transportation (Caltrans) to ensure adequate resources are available when projects are ready.	May 1 is Caltrans' deadline for guaranteed access to federal Obligation Authority (OA) – Q4	Projects have been submitted for obligation as qualified and Caltrans has been notified of planned obligations through the end of the fiscal year .	Fund Administration, Project Delivery, Transit
		June 30 is California Transportation Commission (CTC) deadline for project allocation or extension requests – Q4	All SBCTA projects programmed in Fiscal Year 2021/2022 have either been allocated or have requested or received allocation time extensions.	
	Manage projects to ensure funds are not lost.	Request allocation of Planning, Programming and Monitoring funds for Fiscal Year 2022/2023 - Q4	This allocation request is scheduled for the June CTC meeting.	Fund Administration
		Request allocation or extension of competitive funding awards and State Transportation Improvement Program (STIP) for West Valley Connector (WVC), I-10 Truck Climbing Lanes and the Zero Emission Multi-Unit (ZEMU) Vehicle projects - Q4	The allocation for construction funding for the ZEMU project was approved at the October 2021 California Transportation Commission meeting. Because of numerous grant awards for WVC, the STIP funds programmed for that project will be deferred for other projects in accordance with the 2022 STIP proposal approved by the Board in November 2021. An allocation time extension for the I-10 Truck Climbing Lane project is scheduled for the June CTC meeting as a delay in the permitting process has delayed the ability to receive the construction allocation.	
	Work with SBCTA staff, local agencies, and Caltrans to prepare project submittals for inclusion in the 2023 Federal Transportation Improvement Program ensuring consistency with the Regional Transportation Plan and financial constraint requirements.	Coordinate to collect and submit necessary information to SCAG for modeled projects - Q1	Eight modeled projects that needed modeling changes in the 2023 FTIP were submitted to SCAG on July 6, 2021.	Fund Administration
		Coordinate to collect and submit necessary information to SCAG for non-modeled projects - Q3	Projects for the 2023 FTIP were submitted to SCAG in January 2022. Staff is currently reviewing and responding to comments from SCAG.	
	Monitor approval of 2022 State Transportation Improvement Program (STIP) and possible impacts of reduced programming capacity from COVID-19 impacts on gas tax revenue.	Participate in development of the 2022 STIP Guidelines to seek to align STIP programming with the 2021 Update to the 10-Year Delivery Plan and ensure San Bernardino County receives its equitable share in 2022 STIP – Q3	The Board approved the proposed 2022 STIP programming in November 2021. The CTC adopted the 2022 STIP in March 2022 with minor changes to programming years for the I-10 Contract 2 and US 395 projects. CTC staff has indicated it is possible to request advance allocations for these projects if necessary.	Fund Administration
Notes				

Yellow shading means the work is behind schedule

Red text signifies urgent and significant challenges in completing the task

San Bernardino County Transportation Authority  
Fiscal Year 2021/2022 Initiatives and Action Plan

Division Strategy: Protect San Bernardino County's equitable share of available state and federal funds				
ID	Action Plan	Milestones	Milestone Status	Responsibility
1D	Develop funding strategies that maximize resources available and result in opportunities to seize additional state and federal funds.	Ensure Obligation Authority (OA) and apportionment are available as new projects are ready while planning for implementation of the zero emission bus mandate - Q4	Staff continues to work with transit operators on plans for bus purchases. An updated 10-year plan for federal funds for bus purchases is scheduled to be approved by the Board in July with the transit operator allocations.	Fund Administration, Project Delivery, Transit
	Notes			
Division Strategy: Develop long-term bonding needs to help leverage other funds and deliver projects				
1E	Action Plan	Milestones	Milestone Status	Responsibility
1E	Establish plan for 2022 sales tax revenue bond program through development of the 2021 Update to the 10-Year Delivery Plan.	Present current status of Measure I Programs and proposed projects for inclusion in 2021 Update to the 10-Year Delivery Plan to Policy Committees - Q1	Current status and proposed projects were presented to the Policy Committees in September 2021.	Fund Administration (Finance, Project Delivery, Transit, Planning)
		Present final 2021 Update to the 10-Year Delivery Plan to the Board for approval - Q2	The 2021 Update to the 10-Year Delivery Plan was adopted by the Board in December 2021.	
		Monitor implementation of the 2021 Update to the 10-Year Delivery Plan and Measure I revenue receipts to identify need for short-term borrowing ahead of the planned 2023 sales tax revenue bond program - Q4	Monitoring is ongoing.	
Notes				
Division Strategy: Manage geographic equity in fund distribution across the County				
1F	Action Plan	Milestones	Milestone Status	Responsibility
1F	Manage long-term strategy for ensuring geographic equity in fund distribution over the life of the Measure.	Present proposed Mountain/Desert subarea projects to be included in the 2021 Update to the 10-Year Delivery Plan and the outlook for future priority projects to the Mountain/Desert Policy Committee - Q2	Proposed project lists were presented to the Committee in September 2021.	Fund Administration
		Notes		
Division Strategy: Manage SBCTA railroad right-of-way in an efficient and comprehensive fashion				
1G	Action Plan	Milestones	Milestone Status	Responsibility
1G	Manage SBCTA railroad right of way in an efficient and comprehensive fashion.	Ongoing	Ongoing	Transit
		Notes		
Initiative #2: Engender Public Trust				
Division Strategy: Secure an unmodified opinion of Comprehensive Annual Financial Report (CAFR)				
2A	Action Plan	Milestones	Milestone Status	Responsibility
2A	Plan meeting at interim field work with Executive Board officers and Certified Public Accountant (CPA) firm.	Meet with Executive Board - Q2	Executive Board met with Financial Auditor on 5/31/2022.	Finance
		Notes		
Division Strategy: Obtain Certificate of Achievement for Excellence in Financial Reporting				
2B	Action Plan	Milestones	Milestone Status	Responsibility
2B	Apply for Government Finance Officers Association (GFOA) award for the Annual Financial Report (Annual Report).	GFOA Award submittal - Q3	Submitted application to GFOA for award consideration in December 2021.	Finance
		Notes		

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Fiscal Year 2021/2022 Initiatives and Action Plan

Division Strategy: Complete Measure I Biennial Agreed Upon Procedures				
2C	Action Plan	Milestones	Milestone Status	Responsibility
	Complete agreed upon procedures (AUP) for Measure I programs.	AUP complete - Q3	Completed in February 2022.	Finance
Notes				
Division Strategy: Obtain Distinguished Budget Presentation Award				
2D	Action Plan	Milestones	Milestone Status	Responsibility
	Apply for GFOA award for annual budget.	GFOA Award submittal - Q1	Submitted application for budget award to GFOA on 8/11/2021.	Finance
Notes				
Division Strategy: Complete internal control self-assessment to identify areas of improvement.				
2E	Action Plan	Milestones	Milestone Status	Responsibility
	Complete review of annual internal control self-assessment (AICA).	Review of AICA - Q3	Finance completed review of internal control assessment on 10/6/2021. Recommendations include drafting desk procedures for budgeting, grant reporting and close-outs, cash management and investments, and cybersecurity.	Finance
Notes				
Division Strategy: Deploy an Enterprise Resource Planning System				
2F	Action Plan	Milestones	Milestone Status	Responsibility
	Procure consultant to perform business process analysis.	Release Request for Proposal to select consultant - Q4	Project has been delayed to Fiscal Year 2023/2024 as records retention project is taking longer than anticipated.	Special Projects and Strategic Initiatives
Notes				
Division Strategy: Implement the Records Retention Schedule				
2G	Action Plan	Milestones	Milestone Status	Responsibility
	Solicit new offsite storage facility for paper records and procure consultant to assist with implementing a records retention process for electronic documents.	Release Request for Proposal to select offsite storage facility and award contract - Q1 & Q2	Contract awarded on March 2, 2022. Currently working on transferring files to the new facility.	Special Projects and Strategic Initiatives and Executive Administration and Support
		Release RFP for consultant to assist with implementation of the records retention process for electronic documents and award contract - Q2 & Q3	RFP has been delayed to FY 2022-23 Q2. A records clean up day took place on December 2021 which resulted in the destruction of 138 boxes of records and several bins of nonrecords. Currently staff is working on a review of the records retention schedule, securing a backup system that will allow scanning paper documents in compliance with state and federal regulations, and developing a prototype in a new records retention system that will assist with automatically monitoring when records meet their destruction period.	
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Fiscal Year 2021/2022 Initiatives and Action Plan

Initiative #3: Focus on Creating and Strengthening Collaborative Partnerships with Governmental and Business Entities				
Division Strategy: Work with other governments and business groups to leverage resources for our region's benefit				
3A	Action Plan	Milestones	Milestone Status	Responsibility
	Prepare tools to assist local agencies with changes to statewide housing policies and environmental regulations.	Incorporate housing as part of 2022 City/County Conference with tools and strategies.	Complete	COG
	Work with Equity Ad Hoc Committee to develop tools that can be used by our communities to better understand how issues of equity impact the built environment.	Finalize agreement with UCR and other partners in Q2 to conduct work to create map based tool for our agencies to be available Q1 Fiscal Year 2022/2023	Contract Complete, Study Underway	
	Work with Countywide Emergency Medical Care Committee to implement a plan, based on policy direction, for optimizing emergency medical services.	Develop information tools to be used by our member agencies to explain how ECNS works to help set public expectations - Q1	Regional Toolkit created and disseminated to local jurisdictions for outreach in October 2021	
	Continue close coordination with Brightline West, including development of the three party lease agreement for Rancho Cucamonga Metrolink Station, updated station agreement, and the lease for the San Gabriel Subdivision.	Present the various agreements to the Board - Q3	Tentatively scheduled to be completed Q4.	Transit
Notes				
After review, SBCTA will be participating in two agreements, one is a lease for a portion of the San Gabriel Subdivision to Brightline West and the other is an updated station agreement with Rancho Cucamonga. The lease agreement was approved by the Board on March 2, 2022. The station agreement is tentatively scheduled for presentation to the Board on July 6, 2022.				
Division Strategy: Enhance COG role				
3B	Action Plan	Milestones	Milestone Status	Responsibility
	Develop COG work plan and funding plan for Board consideration.	Present a COG work plan and funding recommendations to Board - Q2	Created a subcommittee of CCMTAC. Will bring recommendations to GPC in Q3	COG
	Organize annual City/County Conference.	In person conference set for April 2022.	Complete	
	Collaborate with Member Agencies through the COG Advisory Group during the decision-making process on items related to the COG work plan and any items related to the Countywide Vision.	Ongoing quarterly meetings with COG Advisory Group and periodic updates to City Managers.	Ongoing	
Notes				
Division Strategy: Enhance SBCOG's and the region's ability to compete for grant funding				
3C	Action Plan	Milestones	Milestone Status	Responsibility
	Host grant writing workshop for our members and other local government partners.	Host a workshop - Q3	Workshop was held in December 2021	COG
	Better communicate grant opportunities to member agencies.	Provide monthly updates to member agencies on new grant opportunities.	Ongoing	
Notes				
Division Strategy: Assist local governments with environmental and efficiency initiatives				
3D	Action Plan	Milestones	Milestone Status	Responsibility
	Work with local agencies with Zero Emission Vehicle (ZEV) readiness plan and assist in identifying grant opportunities for charging infrastructure.	Include EV charging infrastructure grants in monthly grant updates.	EV charging infrastructure information/updates is being included in the monthly grant updates - when there is an opportunity that local agencies may be able to respond to.	Air Quality/Mobility
	Assist local agencies with reducing energy consumption and achieving savings through formation of a Regional Energy Network.	CPUC approved REN business plan in November (Q2). Along with REN partners, working to finalize a number of REN operational documents needed to move forward. Anticipate documentation being finalized and going to Board in Q1 FY22/23.	Final approval of funding from CPUC occurred in Nov. 2021. Report to Board regarding REN related Agreements between the COGs anticipated Q1 FY22/23. Estimate start of program Q1 FY22/23	
Notes				

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Initiative #4: Accelerate Delivery of Capital Projects				
Division Strategy: Deliver the Redlands Passenger Rail Project & Implement Arrow Service				
4A	Action Plan	Milestones	Milestone Status	Responsibility
	Final completion of the Redlands Passenger Rail Project.	Issue Certificate of Completion - Q2	Delayed to Q4	Transit
	Coordinate pre-revenue testing and commissioning activities with Metrolink and the Federal Railroad Administration (FRA) to start revenue service.	Start revenue service - Q4	Delayed to Q2 Fiscal Year 2022/2023	
Notes				
The Certificate of Occupancy was received for the maintenance facility and the construction contract closeout is currently scheduled for end of Q4. All three DMU vehicles have been delivered and testing of the DMUs along the RPRP corridor is scheduled to be completed Q2 Fiscal Year 2022/2023.				
Division Strategy: Support Delivery of Gold Line Phase 2B				
4B	Action Plan	Milestones	Milestone Status	Responsibility
	Close the funding shortfall in San Bernardino County if Foothill Gold Line Construction Authority commits to building to the county line.	To be determined, depends on GLA securing funding	Ongoing	Transit
Notes				
The Gold Line Construction Authority had to secure additional funding before October 2021 in order to execute the current contract option to build from Pomona to Montclair. They have ceased negotiations with the design builder currently under contract to build to Pomona, and continue to seek \$740 million to close the funding gap.				
Division Strategy: Support Delivery the West Valley Connector Phase I				
4C	Action Plan	Milestones	Milestone Status	Responsibility
	Complete final design for mainline corridor.	Approve PS&E - Q1	Done	Transit
	Execute full funding grant agreement with the Federal Transit Administration (FTA) for the Small Starts funding and supplemental American Recovery Plan funding.	Execute grant agreement - Q3	Delayed to Q2 Fiscal Year 2022/2023	
	Make substantial progress on right of way acquisitions.	Acquire over 75% of the needed parcels - Q4	Delayed to Q1 Fiscal Year 2022/2023	
Notes				
Staff is working closely with the FTA on approval of the grant agreement documentation. It is delayed to Q2 Fiscal Year 2023 due to a pending environmental re-evaluation work associated and time to complete the tribal consultation process. The request to release Invitation for Bids (IFB) is scheduled for Q1 FY23 pending right of way acquisitions. PS&E for the maintenance facility improvements to commence Q4 once EIR addendum is substantially complete. Right-of-way acquisitions continue to drive the overall project schedule and the number of Resolutions of Necessity (RONs) presented have been higher than originally anticipated.				
Division Strategy: Produce Zero or Low Emission Multiple Unit				
4D	Action Plan	Milestones	Milestone Status	Responsibility
	Complete final design of the Zero Emission Multi-Unit Vehicle (ZEMU) in close consultation with the FRA and Southern California Regional Rail Authority (SCRRA), and begin vehicle assembly.	Approve final design - Q2	Delayed - Q4	Transit
Notes				
Approval of final design (FDR) is now scheduled to occur in Q4, however, assembly and first article inspections on major components of the vehicle started in Q2.				

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Division Strategy: Delivery of Capital Projects - Project Approval and Environmental Document (PA/ED) Milestones:				
4E	Action Plan	Milestones	Milestone Status	Responsibility
	I-10 Mt. Vernon Interchange	PA/ED approval - Q2	Environmental Document Approved 3/9/2022 Project Report Approved 4/19/2022	Project Delivery
	Notes			
Division Strategy: Delivery of Capital Projects - Plans, Specifications and Estimate (PS&E); Engineering Reports Milestones:				
4F	Action Plan	Milestones	Milestone Status	Responsibility
	I-10 Cedar Interchange	PS&E approval - Q2	Design Approved 10/4/2021	Project Delivery
	North First Avenue Bridge over BNSF	PS&E approval - Q2	Completed - Q3	
	ATP Metrolink Phase II	PS&E approval - Q3	Changing from Q3 to 22/23 Q1 due to delay with C&M Execution pending Metrolink's final design.	
	Mt. Vernon Avenue Viaduct	PS&E approval - Q3 (On Design Build Projects the design is completed in packages rather than a single bid package so this milestone is not really relevant)	Changing from Q3 to Q4. 100% design plans have been approved by the railroads, but are still being finalized in responding to comments from SBCTA, the City of San Bernardino and Caltrans. This is anticipated to be complete in Q4.	
	I-10 Eastbound Truck Climbing Lane	PS&E approval - Q4	On schedule	
Notes				
Division Strategy: Delivery of Capital Projects - Construction Milestones:				
4G	Action Plan	Milestones	Milestone Status	Responsibility
	I-10 Alabama Interchange	Start construction - Q2	On schedule - 9/1/2021	Project Delivery
	I-10 University Interchange	Complete for Beneficial Use - Q2	Anticipated Q4. The delay is due to a combination of changes to the contract plans that are taking time to resolve, delay in procuring State Furnished Materials such as signal controllers and cabinets, and contractor delays in procuring construction materials (such as lumber and steel) due to shortages in supply chain due to the COVID-19 pandemic.	
	I-10 Cedar Interchange	Start construction - Q4	Anticipated 2022/2023 Q1 due to delay in execution of railroad C&M agreement.	
	North First Avenue Bridge over BNSF	Start construction - Q3	Anticipated 2022/2023 Q1 due to delay in federal funding obligation.	
Notes				

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<b>Initiative #5: Maximize Funding Opportunities and Cost-Effectiveness of Investments</b>				
Division Strategy: Conduct regional forums to discuss issues of importance across our region				
5A	Action Plan	Milestones	Milestone Status	Responsibility
	Advocate for policies and funding formulas at the state and federal levels that are favorable for SBCTA to construct and deliver transportation projects.	<p>Support Brown Act revisions providing for remote participation by Board Members and the public.</p> <p>Support inclusion of CEQA exemptions for zero-emission fueling infrastructure for rail vehicles within Senate Bill 922.</p> <p>Support Assembly Bill 2120 to ensure greater federal funding for local bridges.</p> <p>Support use of state budget surplus funds to fund local projects.</p> <p>Build support for local project funding through state and federal grants.</p> <p>Oppose AB 1778 prohibiting any state funds or personnel time from being used to fund or permit freeway widening projects in areas with high rates of pollution and poverty.</p> <p>Oppose AB 2594 placing caps on fees and violations for toll violations on express lanes, as well as mandate standard billing operations among all tolling agencies statewide.</p> <p>Oppose AB 2237 requiring local projects to be prioritized by their alignment with state climate goals. Oppose AB 2438 preventing local projects access to some state programs unless they align with state climate goals.</p>	<p>Legislative policy committee took official support positions on SB 922 and AB 2120 and oppose positions on AB 1778, AB 2237, AB 2438 and AB 2594.</p> <p>Secured support letters from state and federal officials for upcoming state grant applications.</p> <p>Secured support of Inland Empire Caucus members to advocate for local projects to be included in plans for budget surplus funds.</p> <p>Working with state legislators on language of proposed legislation regarding revisions to Brown Act, prohibitions on freeway widening projects and changes to tolling fees and violations policies.</p>	<p>Legislative/Public Affairs</p>
Notes				
<b>Initiative #6: Awareness of SBCTA Programs, Services, and Transit Options+A199:F207</b>				
Division Strategy: Build awareness of SBCTA programs and services				
6A	Action Plan	Milestones	Milestone Status	Responsibility
	Highlight Measure I's contributions to the region's transportation system.	Continue Blog Series to illustrate Measure I's influence on county's growth.	MEASURE IMPACT series - Latest edition "Ontario"	Legislative/Public Affairs, Fund Administration
	Market SBCTA identity, promote awareness of programs and services.	Ongoing	Events and community presentations in San Bernardino, Barstow, Fontana, Redlands, Highland, Bloomington.	Legislative/Public Affairs
Notes				



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Division Strategy: Leverage and grow public outreach and communication services				
6B	Action Plan	Milestones	Milestone Status	Responsibility
	Continue to enhance traditional and social media presence.	Ongoing: providing project updates, alerts, and information.		Legislative/Public Affairs
	Utilize On-Call Public Outreach Contracts, On-Call Graphic Design Services Contracts, Marketing & Branding Services Contract, and Redlands Passenger Rail Project Outreach Contract to utilize new tools and capitalize on communication opportunities throughout the region.	Ongoing: providing services for Mt. Vernon Viaduct, I-10 Express Lanes, 210 freeway, SR 60 Central and Archibald, West Valley Connector, Redlands Passenger Rail Project, DMU to ZEMU, ONT loop.	Introduce new blog series for Measure I Awareness, maintain frequency of SBCTA Today video series, successfully partner with CHP for Operation C.R.A.S.H.	
	Utilize On-Call Graphic Design Services Contracts & Marketing and Branding Services Contract to support each department in their efforts to communicate internally and externally.	Ongoing: provide assistance with presentations, graphics (i.e. Budget Book), and collateral materials.		Legislative/Public Affairs, Fund Administration
Notes				
Division Strategy: Highlight transit options in San Bernardino County				
6C	Action Plan	Milestones	Milestone Status	Responsibility
	In partnership with transit operators, highlight transit connectivity options in the region.	Ongoing: provide legislative information and updates, advocate at the state and federal levels for transit maintenance and operations funding.		Legislative/Public Affairs, Transit
	Continue leading the Multimodal Interconnectivity Working Group consisting of SBCTA program staff and transit operators throughout San Bernardino County, to implement countywide transit efforts.	Implement marketing strategies showing regional commitments to health and safety and analyze feasibility of a countywide fare policy - Q4	Ongoing-Completed MBTA Token Transit, "Welcome back Campaign" and "Transit Equity Day" as well as approval of funding for first/last mile project. First/Last Mile Service will begin in Q2 of FY22/23. Countywide Fare Policy discussion will continue into FY22/23 with start by Q4.	Transit
Notes				
Initiative #7: Long Range Strategic Planning				
Division Strategy: Analyze long range transportation strategy in a financially constrained framework				
7A	Action Plan	Milestones	Milestone Status	Responsibility
	Prepare a Long Range Multimodal Transit Plan (LRMTP).	Initiate LRMTP - Q3	Engaging in initial activities prior to hiring a consultant to develop the LRMTP. Received \$594,000 grant from Caltrans for this work.	Planning, Transit, Fund Administration
	Provide initial San Bernardino County input on growth and projects to the Southern California Association of Governments (SCAG) Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS).	Provide initial growth distribution for SCAG - Q4	On schedule. SBCTA received draft growth forecasts by transportation analysis zone (TAZ) from SCAG in late May and will be reviewing that material with our local jurisdictions.	Planning, Fund Administration
Notes				
Division Strategy: Conduct strategic planning of Measure I projects and update policies to be consistent with practice				
7B	Action Plan	Milestones	Milestone Status	Responsibility
	Update Development Mitigation Nexus Study.	Complete update - Q3	Update completed. Takking to July Board for approval.	Planning, Fund Administration
	Maintain Measure I Strategic Plan Parts 1 and 2.	Ongoing	No updates for Q3.	Planning
Notes				

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Division Strategy: Provide current, quality planning data				
7C	Action Plan	Milestones	Milestone Status	Responsibility
	Support other departments with data analysis and mapping/Geographic Information System (GIS).	Ongoing	Provided mapping to support transit, project delivery, and Countywide Transportation Plan and multiple grant applications.	Planning
	Incrementally implement an SBCTA agency-wide data and analytics dashboard.	Implement Geocortex - Q3	Implemented at pilot level. Evaluating.	
Notes				
Division Strategy: Conduct subarea and modal studies				
7D	Action Plan	Milestones	Milestone Status	Responsibility
	Update Comprehensive Multimodal Corridor Plans with RCTC and Caltrans, to address SB 1 Solutions for Congested Corridors requirements.	Complete update - Q3	Primary edits have been made. Scheduled for July Board.	Planning
	Conduct SR-18/138 Corridor Study with Metro and Caltrans.	Prepare alternatives evaluation - Q3 Draft Preliminary Environmental Analysis Report - Q4	Draft PSR-PDS and Preliminary Environmental Analysis Report (PEAR) are being reviewed by Caltrans and SBCTA.	
Notes				
Initiative #8: Environmental Stewardship, Sustainability, and Grant Applications				
Division Strategy: Monitor and Provide Input to State, Federal, and Regional Plans and Guidelines				
8A	Action Plan	Milestones	Milestone Status	Responsibility
	Provide technical comments on draft reports, plans, and guidelines from Caltrans, CTC, OPR, CARB, CalSTA, and other state agencies.	Ongoing	In Q3, provided comments on: SCAG Regional Rail Forecast, SB 1 competitive program guidelines, and federal Infrastructure and Jobs Act implementation. In Q4, SB 671 Zero-Emission corridors for freight.	Planning, COG
	Prepare Grant Applications for SB1 and other funding.	Senate Bill 1 (SB1) Anticipated - Q4	Submitted project intake worksheets for Caltrans internal SB 1 call-for-projects in February and two TIRCP applications in March. RAISE grant for ONTLoop, TCEP grant for I-10, and INFRA grant for I-10 submitted in Q4.	Planning, Fund Administration
Notes				
Division Strategy: Assist jurisdictions, developers, and other stakeholders with area-wide sustainability studies				
8B	Action Plan	Milestones	Milestone Status	Responsibility
	Develop approaches to VMT mitigation under SB 743.	Draft implementation plan - Q2	Implementation tech memo provided by consultant and discussed internally with management. Submitted VMT mitigation fact sheet to SCAG for consideration in REAP 2.0.	Planning
	Complete updated draft of the Regional Conservation Investment Strategy (RCIS).	Updated draft - Q3	Updated draft prepared. Undergoing other entity review prior to CDFW submittal.	
Assist local agencies with housing initiatives under Regional Early Action Planning (REAP).	Assist jurisdictions with draft Housing Elements - Q3	SBCTA providing assistance to local jurisdictions through REAP 1.0 grant. Most cities have drafted Housing Elements and are taking them through the approval process.		
Notes				

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Division Strategy: Prepare effective active transportation plans				
8C	Action Plan	Milestones	Milestone Status	Responsibility
	Prepare Active Transportation Plans: Safe Routes to School Program (with County).	Restart plan development following COVID - Q3	Restart of SRTS program back in process; agreement with SB County Schools in process.	Planning
	Conduct TDA Article 3 Call-for-Projects and manage project invoicing.	Award Article 3 funding - Q2	Awards approved at November 3rd Board meeting. Ongoing processing of invoices from prior awards.	
	Conduct Countywide Sidewalk Inventory, Phase 2.	Specify additional data elements - Q3	Field data collected in Q2. Creation of updated datasets in process. Data elements have been specified.	
Notes				
Division Strategy: Implement components of ATP Metrolink Station Accessibility Grant				
8D	Action Plan	Milestones	Milestone Status	Responsibility
	Implementation of Phase 2 of the Bicycle and Pedestrian improvements around the Metrolink Stations on the San Bernardino and Riverside Lines.	Complete final design - Q4	PD: On schedule	Planning, Project Delivery
Notes				
Division Strategy: Develop and administer programs to improve the efficient use of our existing freeway network				
8E	Action Plan	Milestones	Milestone Status	Responsibility
	Implement a mobile call box program.	Release RFP for call handling for program - Q3; target for program implementation - Q2 Fiscal Year 2022/2023	Coordination with SoCal 511 merger was delayed, is now underway. Release RFP in Q2/Q3 of FY 22/23 and target implementation in Q2 of FY 2023/2024.	Air Quality/Mobility
	Administer Freeway Service Patrol (FSP) and call box system to improve traffic safety, reduce congestion and traffic delays.	Ongoing. Present annual report on programs to Board - Q4	FSP Annual report was presented to April GPC and May Board. Call Box item is scheduled for June GPC.	
	Merge IE 511 with a regional SoCal 511.	Merger expected - Q2	Agreement to merge the SoCal 511 regional system was delayed due to management changes at LA SAFE. Agreement has been executed by all three parties, LA SAFE, RCTC and SBCTA. With the agreement fully executed, the coordination of the transition efforts in order for the merge to occur are currently underway. The transition efforts are scheduled to be completed by June 30, 2022.	
	Offer a Telework Employer Assistance program.	Implement Phase II of the program and gather telework data through an incentive offering - Q4	On Schedule	Transit, Planning
	Manage the IE Commuter rideshare program and SB Loop Vanpool Subsidy Program, merge the regional rideshare database with OCTA, LA Metro, RCTC, and VCTC enhancing ride matching functionality and customer experience.	Implement post-pandemic reset efforts for both programs, re-engaging riders and employers; and merge rideshare database with regional partners – Q2	Delayed to Q2 FY 22/23.	Transit
Notes				
Implementation of merged regional rideshare database delayed due to Trip Spark software development is taking longer than anticipated, now targeting Q2 FY22/23. This is due to the delay by OCTA to approve the contract. The contract will not be approved until Q1 by OCTA.				

San Bernardino County Transportation Authority  
Fiscal Year 2021/2022 Initiatives and Action Plan

Division Strategy: Support access to jobs, healthcare, and education while reducing roadway congestion.				
8F	Action Plan	Milestones	Milestone Status	Responsibility
	Administer multi-modal programs to reduce congestion and improve quality of life including coordination with transit providers and Consolidated Transportation Service Agencies (CTSA) serving San Bernardino County.	Work with the transit providers and CTSA's, to identify key activities for inclusion in the SBCTA LRMTF, and proposed Fiscal Year 2022/2023 budget based on the approved Public Transit-Human Services Transportation Coordination Plan – Q3	Ongoing	Transit, Planning, Fund Administration, Legislative/Public Affairs
Notes				
Division Strategy: Advance transit connectivity to Ontario International Airport				
8G	Action Plan	Milestones	Milestone Status	Responsibility
	Present the ONT Loop Design, Build, Operate, and Maintenance Contract to the Board for consideration of approval, and progress with the environmental review.	Present contract to Board - Q1/Q2	Delayed	Transit
Notes				
Negotiations with the sole submitter of a statement of qualifications did not progress to a point of reaching agreement on contract terms and reported to Board on January 13, 2022. The environmental services contract procurement was completed and Board approved Contract on April 6, 2022. Revised procurement strategy to be presented to Board Q4.				