

**Revised Support Material for Agenda Item No. 20**

**Board of Directors Meeting  
November 1, 2023  
10:00 a.m.**

**LOCATION:  
San Bernardino County Transportation Authority  
First Floor Lobby Board Room  
1170 W. 3rd Street, San Bernardino, CA**

**TELECONFERENCING WILL BE AVAILABLE AT THE FOLLOWING LOCATION:  
Needles City Hall 817 Third Street Needles, CA 92363**

**DISCUSSION ITEMS**

**Council of Governments**

**20. San Bernardino Council of Governments Services and Member Dues**

That the Board, acting as the San Bernardino Associated Governments (SBCOG):

- A. Receive a report on the direction provided by the Council of Governments Ad Hoc Committee.
- B. Direct staff to bring back an item in December 2023 to begin budgeting for an increased level of Council of Governments services for Fiscal Year 2024/2025 and to increase the SBCOG agency dues consistent with that activity.

*The updated PowerPoint Presentation is attached. The information on slide 15, COG Staff Time, Rows A & B were updated.*

# Board of Directors 11/1/2023

**Monique Arellano**  
Chief of Council of Governments and Equity Programs



**cog**

San Bernardino  
Council of Governments

Curt Hagman, 4<sup>th</sup> District

Jesse Armendarez, 2<sup>nd</sup> District

Alan Wapner, Ontario

Dennis Michael, Rancho Cucamonga

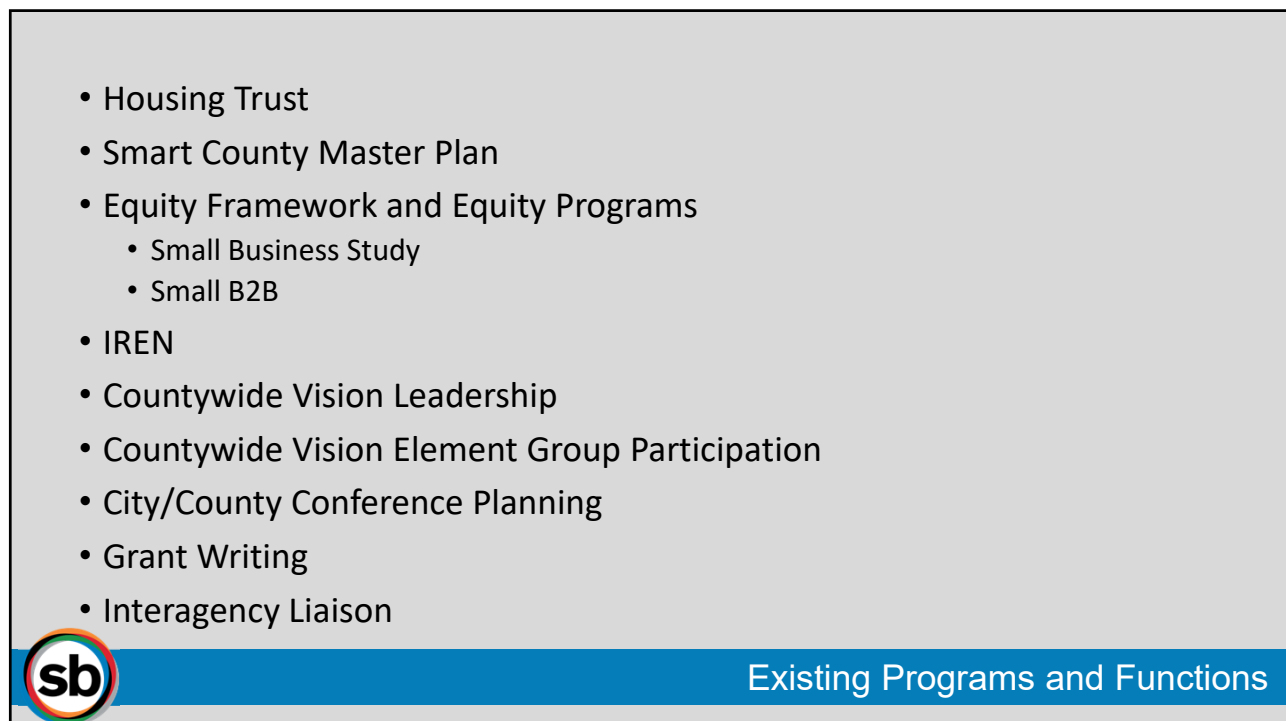
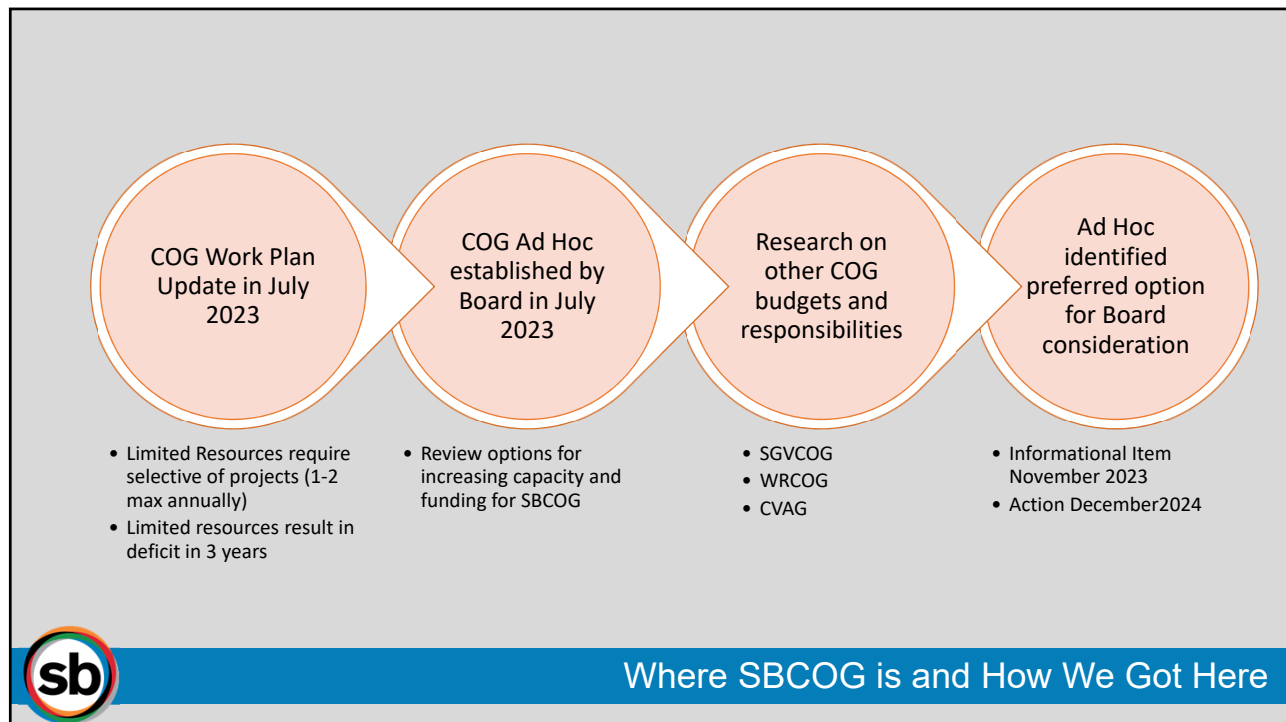
Acquanetta Warren, Fontana

John Dutrey, Montclair

Helen Tran, San Bernardino



COG Ad Hoc



# SBCOG Budget

## 2023-2024 SBCOG Budget

### Summary Budget

Summary Budget		
Agency Staff	Budget	Program
3.25	\$ 658,092	Work Plan/Operating
	\$ 250,000	Equity Framework and Small B2B
	\$ 315,000	Housing Trust - Program funded by participants
	\$ 750,000	IREN
	\$ 900,000	Smart County Master Plan - funded by partners
	<b>\$ 2,873,092</b>	<b>TOTAL SBCOG PROGRAMS FOR 2023-2024</b>

### Program Revenue Sources

Program	Budget	Fund Source
Work Plan/Operating	\$ 397,943	Member Dues
Work Plan/Operating	\$ 187,500	REAP Funds
Work Plan/Operating	\$ 72,649	Previous Fund Balance
Equity Framework and Small B2B	\$ 250,000	SBCTA Indirect funds
Housing Trust	\$ 315,000	Program Funded by participating members
IREN	\$ 750,000	IREN Allocation
SCMP	\$ 900,000	County Funds
	<b>\$ 2,873,092</b>	



SBCOG

## 2023 SBCOG WORK PLAN AND BUDGET LOOK-AHEAD

	23/24	24/25	25/26	26/27
<b>BEGINNING FUND BALANCE</b>	<b>\$ 72,649.00</b>	<b>\$ 54,333.00</b>	<b>\$ 55,352.00</b>	<b>\$ 36,216.00</b>
<b>REVENUES</b>				
SBCOG FUNDS	\$ 397,943.00	\$ 464,609.00	\$ 473,901.00	\$ 483,379.00
REAP FUNDS	\$ 187,500.00	\$ 187,500.00	\$ 187,500.00	\$ 100,000.00
<b>TOTAL REVENUES</b>	<b>\$ 658,092.00</b>	<b>\$ 706,442.00</b>	<b>\$ 716,753.00</b>	<b>\$ 619,595.00</b>
<b>EXPENDITURES</b>				
STAFF AND OPERATIONS	\$ 581,283.00	\$ 607,542.00	\$ 635,114.00	\$ 664,065.00
PROFESSIONAL SERVICES	\$ 95,125.00	\$ 97,881.00	\$ 100,775.00	\$ 103,814.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 676,408.00</b>	<b>\$ 705,423.00</b>	<b>\$ 735,889.00</b>	<b>\$ 767,879.00</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 54,333.00</b>	<b>\$ 55,352.00</b>	<b>\$ 36,216.00</b>	<b>\$ (112,068.00)</b>



SBCOG Budget Look Ahead

## COG Budget Comparison

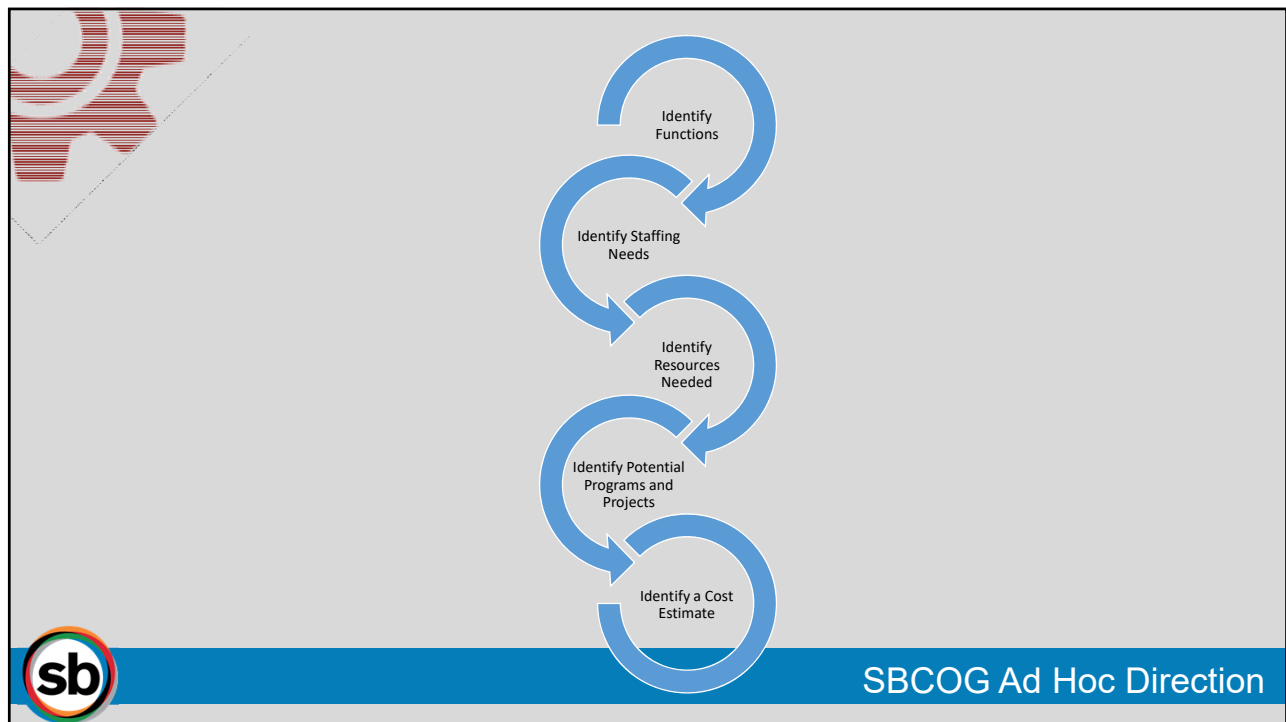
Program Funds	SBCOG	WRCOG	SGVCOG
Member Dues	397,943	294,410	855,175
SCAG REAP	187,500	76,000	1,551,833
Housing Trust – Participant Agencies Cost Allocated	315,000	--	336,000
REN	750,000	1,150,000	180,000
Smart County Master Plan	900,000	--	--
Equity Programs	250,000	--	--
TUMF		2,240,800	--
Fellowship Program – HERO Funds		100,000	--
HERO Admin		2,875,000	--
Solid Waste/Recycling (\$0.17/DU)		126,000	--
Clean Cities Program – Participant Agencies Cost Allocated		340,167	--
Streetlight Program – Participant Agencies Cost Allocated		135,000	--
Used Oil – Gas Tax		198,398	--
Broadband Needs Assessment – Grant			500,000
Neighborhood Coyote Program – Participant Agencies Cost Allocated			90,000
Regional Food Recovery– Participant Agencies Cost Allocated			204,264
Homelessness – County Allocation of Measure H			2,345,000
Mobile Crisis – Grant			425,861
SGV Works – Grant			425,861
East SGV Sustainable Multimodal Improvement Program –Grant			1,000,000
VMT – Participant Agencies Cost Allocated			60,000
<b>Total</b>	<b>\$2,800,443</b>	<b>\$7,535,775</b>	<b>\$7,973,994</b>
<b>FTEs</b>	<b>3.25</b>	<b>29</b>	<b>34</b>
<b>Member Agencies</b>	<b>25</b>	<b>21+4 Supervisor Districts</b>	<b>34+2 Supervisor Districts</b>

SBCOG

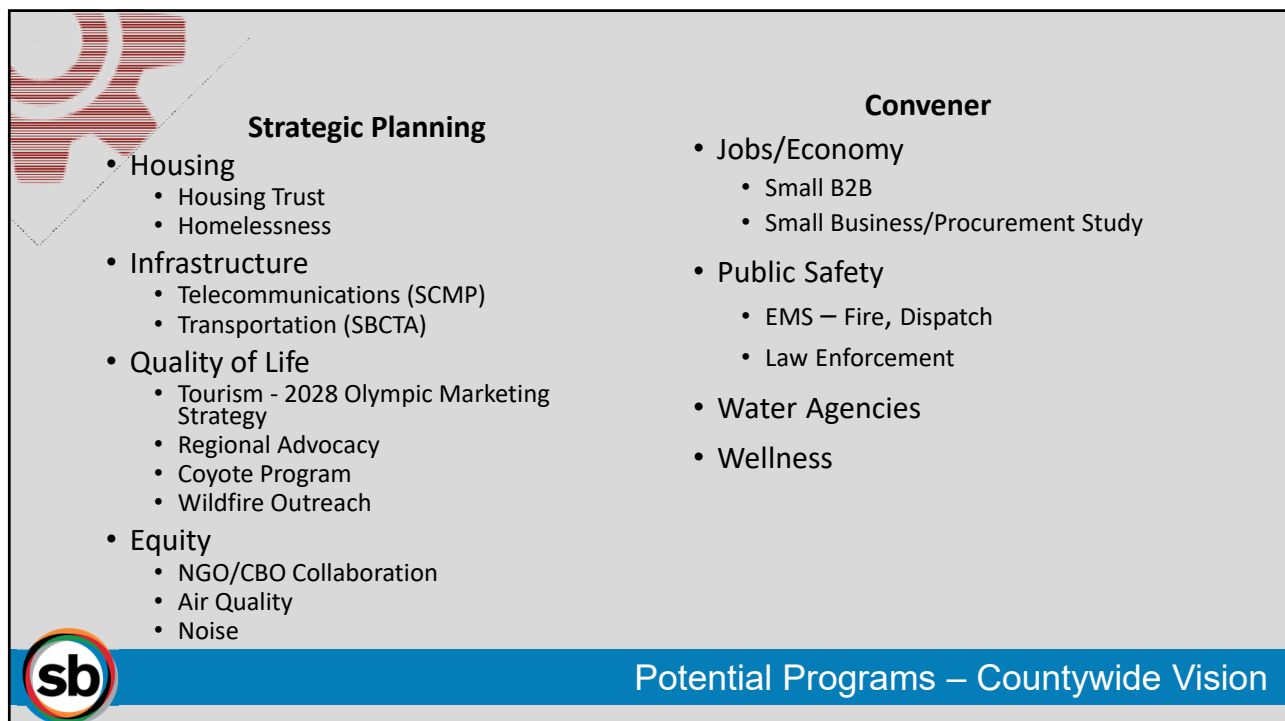
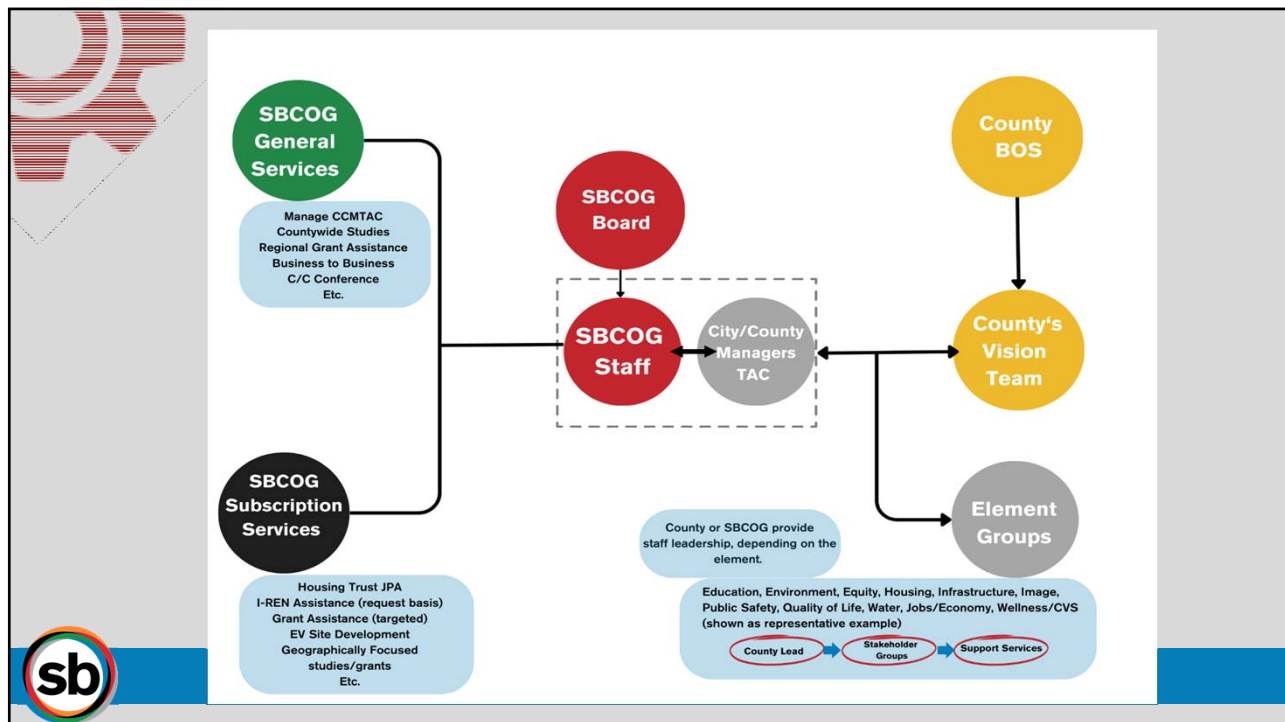
## Regional and Average Budgets

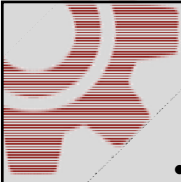
Regional COG Budgets				
SGVCOG	\$ 4,932,973			
WRCOG	\$ 2,203,508	(Will be increasing)		
CVAG	\$ 2,819,659			
<b>Average</b>	<b>\$ 3,318,713</b>			
<b>SBCOG</b>	<b>\$ 658,092</b>			

SBCOG




- 
- ⚙️ Only forum for collaboration across jurisdiction boundaries
  - ⚙️ Issues, concerns, challenges faced by one jurisdiction are likely faced by multiple jurisdictions
  - ⚙️ Countywide Vision is the unifying foundation of the COG
  - ⚙️ SBCOG does not duplicate efforts, but connects efforts among jurisdictions and stakeholders
- sb**
- COG Rules of Engagement

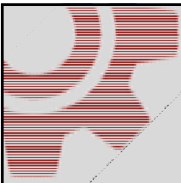




- 2 approaches
  - Baseline COG Functions
  - Full COG
- Baseline COG identified for recommendation Board of Directors




COG Rules of Engagement



**SBCOG Baseline Functions**

- Program Managers/Project Managers
- Interagency Ambassador/Liaison
- Regional Advocacy/Outreach
- Consultant Support

- COG Staff Proposal
  - 3 FTEs– Baseline Services
    - 1.5 PMs (+/- 6 programs)
    - 1 Ambassador/Liaison/Coordinator
      - 25 member jurisdictions
      - SCAG
      - Joint COGs
      - CALCOG
      - League of Cities
      - CBOs and NGOs
  - ½ FTE Grant Writer/Coordinator
  - Consultant Services
    - Grant Writing
    - Project Development
    - Project Implementation
    - Technical Studies
    - Outreach
    - Marketing



COG Baseline Proposal

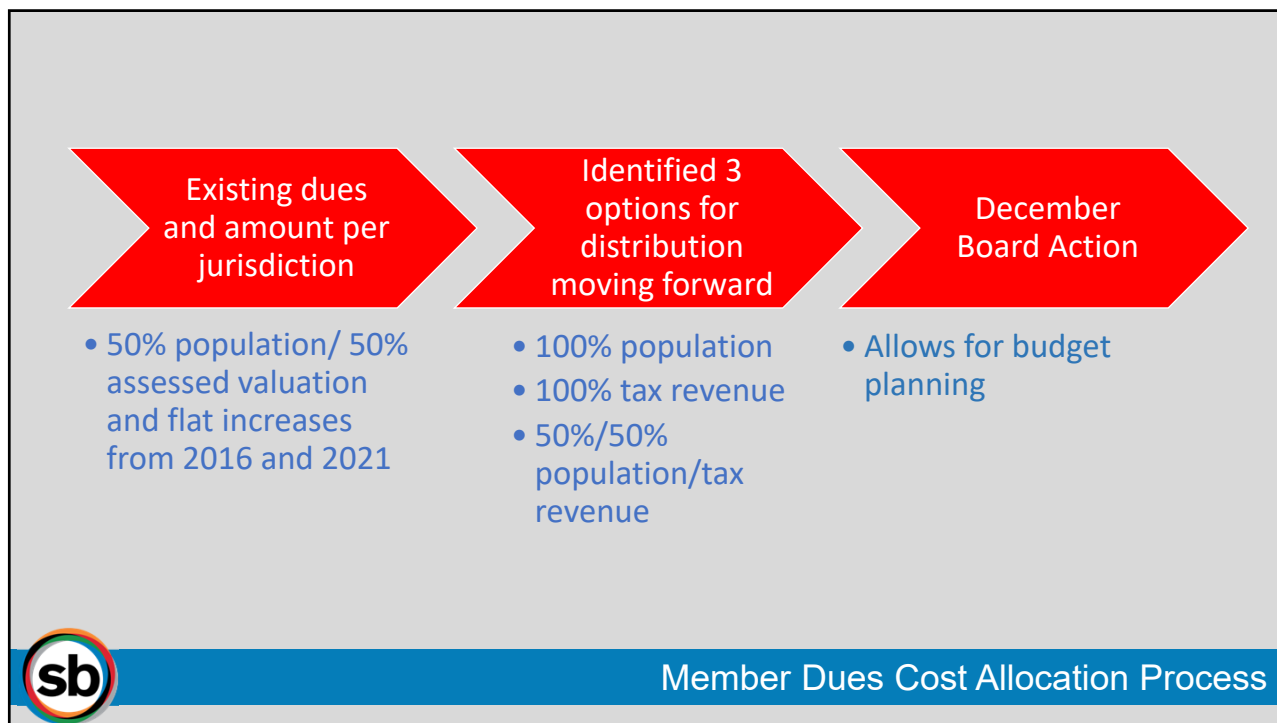
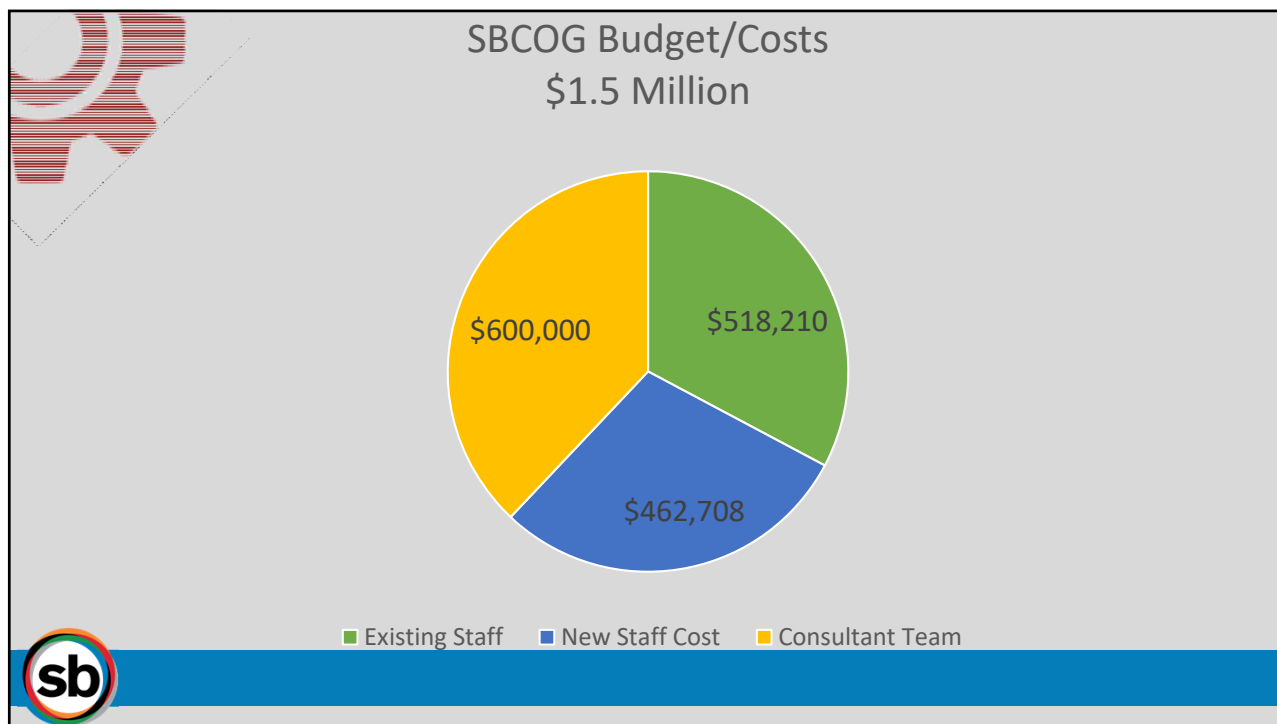


# Baseline Functions vs. Subscription

	Functions	COG Staff Time	County Staff Time	Consultant
<b>A</b>	<b>Grant Writing</b>	<b>1/2 FTE - Funded by SBCTA/SBCOG</b>	<b>As Needed</b>	<b>Yes</b>
<b>B</b>	<b>Program Managers/Project Managers</b>	<b>1.5 FTE (COG Staff)</b>	<b>1 FTE (CEO Office)</b>	<b>As Needed</b>
	Countywide Vision Leadership	Included Above		
	Small B2B	Part FTE	ED/Procurement	As Needed
	City/County Conference Planning	Part FTE		
	Homelessness Strategic Plan Create and Implement	Part FTE	Multiple	Yes
	Public Safety Convener On going	Part FTE	County Fire, County Sheriff	As Needed
	Regional Forums/Summits on Issues agencies are working through	Part FTE	CEO Office	As Needed
	Fellowship Program	Part FTE	Workforce	As Needed
	Housing Trust Implement	1 FTE + Part FTE	CDH	Yes
	Smart County Master Plan Create and Implement	Part FTE	1/2 FTE	Yes
	Clean Cities Create and Implement (Alternative Fuel)	Part FTE		Yes
	Climate Adaptation/Resiliency Plan Create and Implement	Part FTE		Yes
	Tourism Marketing Create and Implement	Part FTE	County and local EDA staff	Yes
	2028 Olympics> Highlight tourism, transportation			
	VMT Bank Create and Implement	2 FTE Equivalent (SBCTA)		Yes
	Wildfire Prevention and Education Program	Part FTE		As Needed
	Streetlight Program	Part FTE	DPW	As Needed
<b>C</b>	<b>Regional Advocacy and Engagement</b>	<b>1/2 FTE</b>	<b>CEO Office/Multiple Dpts</b>	<b>As Needed</b>
<b>D</b>	<b>Interagency Ambassador/Liaison</b>	<b>1 FTE Equivalent</b>	<b>CEO Office/Multiple Dpts.</b>	
D.1	League, SCAG, Joint COGs,	Part FTE		
D.2	NGO/CBO Coordination/Engagement	Part FTE	CEO Office	
D.3	Liaison between county and cities	Part FTE	CEO Office/Multiple Dpts.	
	Ambulance Issues			
	Animal Shelter			
	MS4 Permits			

Existing Chief of COG and Equity	Existing Analyst II (1/2 FTE)	New Program Manager (1 FTE)	New Grant Support* (1/2 FTE)
Range 29	Range 16	Range 25 (Equivalent to Procurement/Transit Manager)	Range 19 Management Analyst III
\$ 78.77	\$ 41.77	\$ 64.80	\$ 48.36
118.15	62.66	97.21	72.54
\$ 196.92	\$ 104.43	\$ 162.01	\$ 120.89
1.00	0.50	1.00	0.50
\$ 409,600	\$ 108,610	\$ 336,979	\$ 125,729
Existing staff cost		New Staff Cost	\$ 462,708
		Combined Existing and New Staff Cost	
		\$ 980,918	
Outside Legal and Consultant Support (technical experts, studies, controls, grants, etc.)		\$ 600,000	
		\$ 1,580,918	





Current Assessment Dues						Options for Proposed Increase in Assessment Dues											
Jurisdiction:	Original Assessment (1)	2016 Assessment (2)	2022 Assessment (3)	OTHER MONETARY OBLIGATIONS AMOUNT (5)+(6)	Total Current Assessments (1)+(2)+(3)	100% Population				100% Revenue				50% Population/50% Revenue			
						Population	Population	Increase	\$1.5 M	Tax	Tax	Increase	\$1.5 M	Population	Increase based	\$1.5 M	
						2022 (4)	Allocation %	based on Population	Total Dues	Revenues (5)	Allocation %	based on Revenue	Total Dues	Allocation %	on Population & Revenue	Total Dues	
Adelanto	\$1,856	\$5,337	\$8,000	\$13,337	\$15,193	36,357	1.662%	\$17,102	\$32,295	8,290,201	0.355%	\$3,656	\$18,849	1.009%	\$10,379	\$25,572	
Apple Valley	\$4,166	\$5,337	\$8,000	\$13,337	\$17,503	75,628	3.457%	\$35,575	\$53,078	25,206,081	1.080%	\$11,116	\$28,619	2.269%	\$23,345	\$40,848	
Barstow	\$1,200	\$5,337	\$8,000	\$13,337	\$14,537	25,202	1.152%	\$11,855	\$26,392	19,590,846	0.840%	\$8,640	\$23,177	0.996%	\$10,247	\$24,784	
Big Bear Lake	\$1,204	\$5,337	\$8,000	\$13,337	\$14,541	5,041	0.230%	\$2,371	\$16,912	18,299,262	0.784%	\$8,070	\$22,611	0.507%	\$5,221	\$19,762	
Chino	\$6,985	\$5,337	\$8,000	\$13,337	\$20,322	91,998	4.205%	\$43,275	\$63,597	75,528,060	3.237%	\$33,308	\$53,630	3.721%	\$38,292	\$58,614	
Chino Hills	\$5,915	\$5,337	\$8,000	\$13,337	\$19,252	77,964	3.564%	\$36,674	\$55,926	32,696,782	1.401%	\$14,419	\$33,671	2.483%	\$25,546	\$44,798	
Colton	\$2,873	\$5,337	\$8,000	\$13,337	\$16,210	53,617	2.451%	\$25,221	\$41,431	31,398,593	1.346%	\$13,847	\$30,057	1.898%	\$19,534	\$35,744	
Fontana	\$13,084	\$5,337	\$8,000	\$13,337	\$26,421	212,809	9.728%	\$100,104	\$126,525	108,183,439	4.636%	\$47,709	\$74,130	7.182%	\$73,906	\$100,327	
Grand Terrace	\$729	\$5,337	\$8,000	\$13,337	\$14,066	13,042	0.596%	\$6,135	\$20,201	5,765,052	0.247%	\$2,542	\$16,608	0.422%	\$4,339	\$18,405	
Hesperia	\$5,065	\$5,337	\$8,000	\$13,337	\$18,402	100,324	4.586%	\$47,192	\$65,594	23,814,083	1.021%	\$10,502	\$28,904	2.803%	\$28,847	\$47,249	
Highland	\$2,843	\$5,337	\$8,000	\$13,337	\$16,180	56,546	2.585%	\$26,599	\$42,779	21,881,584	0.938%	\$9,650	\$25,830	1.761%	\$18,124	\$34,304	
Loma Linda	\$1,466	\$5,337	\$8,000	\$13,337	\$14,803	25,349	1.159%	\$11,924	\$26,727	12,255,309	0.525%	\$5,405	\$20,208	0.842%	\$8,664	\$23,467	
Montclair	\$2,203	\$5,337	\$8,000	\$13,337	\$15,540	37,846	1.730%	\$17,802	\$33,342	31,424,075	1.347%	\$13,858	\$29,398	1.538%	\$15,830	\$31,370	
Needles	\$270	\$5,337	\$8,000	\$13,337	\$13,607	4,876	0.223%	\$2,294	\$15,901	8,921,710	0.382%	\$3,935	\$17,542	0.303%	\$3,114	\$16,721	
Ontario	\$14,216	\$5,337	\$8,000	\$13,337	\$27,553	179,516	8.206%	\$84,443	\$111,996	243,176,826	10.421%	\$107,242	\$134,795	9.314%	\$95,842	\$123,395	
Rancho Cucamonga	\$13,287	\$5,337	\$8,000	\$13,337	\$26,624	174,476	7.975%	\$82,072	\$108,696	87,561,737	3.752%	\$38,615	\$65,239	5.864%	\$60,344	\$86,968	
Redlands	\$5,129	\$5,337	\$8,000	\$13,337	\$18,466	72,585	3.318%	\$34,143	\$52,609	66,216,730	2.838%	\$29,202	\$47,668	3.078%	\$31,673	\$50,139	
Rialto	\$6,372	\$5,337	\$8,000	\$13,337	\$19,709	103,954	4.752%	\$48,899	\$68,608	111,985,260	4.799%	\$49,386	\$69,095	4.775%	\$49,142	\$68,851	
San Bernardino	\$11,462	\$5,337	\$8,000	\$13,337	\$24,799	220,840	10.095%	\$103,881	\$128,680	129,701,848	5.558%	\$57,199	\$81,998	7.827%	\$80,540	\$105,339	
Twentynine Palms	\$1,139	\$5,337	\$8,000	\$13,337	\$14,476	27,685	1.266%	\$13,023	\$27,499	10,674,796	0.457%	\$4,708	\$19,184	0.861%	\$8,865	\$23,341	
Upland	\$5,217	\$5,337	\$8,000	\$13,337	\$18,554	79,139	3.618%	\$37,226	\$55,780	41,173,743	1.765%	\$18,158	\$36,712	2.691%	\$27,692	\$46,246	
Victorville	\$7,001	\$5,337	\$8,000	\$13,337	\$20,338	136,561	6.242%	\$64,237	\$84,575	65,149,801	2.792%	\$28,731	\$49,069	4.517%	\$46,484	\$66,822	
Yucaipa	\$3,020	\$5,337	\$8,000	\$13,337	\$16,357	54,494	2.491%	\$25,634	\$41,991	19,954,046	0.855%	\$8,800	\$25,157	1.673%	\$17,217	\$33,574	
Yucca Valley	\$1,223	\$5,337	\$8,000	\$13,337	\$14,560	21,813	0.997%	\$10,261	\$24,821	11,976,891	0.513%	\$5,282	\$19,842	0.755%	\$7,771	\$22,331	
County	\$19,598	\$5,330	\$8,000	\$13,330	\$32,928	300,003	13.713%	\$141,119	\$174,047	1,122,622,000	48.110%	\$495,080	\$528,008	30.912%	\$318,100	\$351,028	
	\$137,523	\$133,418	\$290,000	\$333,418	\$470,941	2,187,665	100%	\$1,029,059	\$1,500,000	2,333,448,755	100%	\$1,029,059	\$1,500,000	100%	1,029,059	\$1,500,000	

NOTES:  
1) Original assessment based on 50% on population and 50% on assessed value. Amounts are adjusted every fiscal year.  
2) In FY2015/2016, the Board of Directors approved an additional \$133,418 every fiscal year for Council of Government (COG) activities.  
3) In FY2021/2022, the Board of Directors approved additional monetary obligations for COG activities: \$66,675 for FY22-23, \$133,350 for FY23-24, \$200,000 for FY24-25 and escalation every fiscal year thereafter of the lower of CPI factor or 2%.  
4) Population amounts from the State Department of Finance.  
5) General fund tax revenues include property and sales tax in audited financial statements for FY 2022, except for Town of Apple Valley FY 2021 and City of Adelanto FY 2020. Additional district tax is subtracted for Barstow, Montclair Redlands, San Bernardino.