#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
1	Is there a policy that the public entity's webpages will be accessible, that is, in compliance with the W3C Web Content Accessibility Guidelines (WCAG) 2.0 or Section 508 Standards?	No		A policy needs to be created and distributed to the staff responsible for developing the website, requiring the web content to be accessible in compliance with ADA Title II standards and Section 508 of the Rehabilitation Act of 1973

#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
2	Are the staff and contractors who are responsible for webpage and content development aware of the policy?	No		Same as above.

#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
3	Are the staff and contractors who are responsible for webpage and content development knowledgeable about these standards?	Yes	Web development team should be tasked with understanding and applying ADA expectations.	The WCAG Standards recommended by DOJ apply to Title II and Title III entities. It is recommended that SBCTA's web development team and SBCTA Public Affairs staff should be receive training on making website, webpages, and documents accessible to people with disabilities in compliance with recommended standards.

#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
4	Has the website been tested for compliance with either of these standards?	unknown	SBCTA's web development team should review/scan the website monthly to check for accessibility compliance.	Utilize the WAVE tool and remove the identified barriers and include that in the web development task order to improve accessibility of SBCTA's web content. It is recommended to use guidelines developed by the Web Accessibility Initiative (WAI) of the World Wide Web Consortium (W3C) at https://www.w3.org/WAI/ to make improvements to the website

#	QUESTIONS	YES, OR	COMMENTS	NEXT STEPS

		NO?		
5	If yes, have people with disabilities who use screen reading software and other assistive technology participated in the evaluation?	No		It is recommended that SBCTA should conduct user checks of their website in addition to using guidelines developed by the Web Accessibility Initiative (WAI) of the World Wide Web Consortium (W3C).

#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
6	Is there a plan for making the existing web content accessible?	Yes, after an ADA audit is completed, the issues that are identified will be fixed	The web development team should include content accessibility in its tasks.	It is recommended that SBCTA should task web development team to seek an independent external web and internet access consultant to evaluate and make recommendations for website accessibility. A list of website accessibility consultants is available from https://wimgo.com/s/usa/accessibility- consultants/ and https://www.dor.ca.gov/Home/Vendors

#	QUESTIONS	YES, OR NO?	COMMENTS	NEXT STEPS
7	Is there a plan for making future web content accessible?	Every year an ADA audit will be completed, the issues that are identified will be fixed		Same as above.